

**MINUTES
OF THE
TECHNICAL COORDINATING COMMITTEE
Thursday, November 2, 2006; 10:00 a.m.
1st Floor Community Room
City/School Administration Center
Rapid City, South Dakota**

MEMBERS PRESENT: Laurel Selken – SD Division of Fiscal and Public Assistance, Rich Sagen – Rapid City Transit Manager, Lt. Tom Vlieger – Rapid City Police Department, Kirk Chaffee – Meade County Director of Equalization, Monica Heller – SD Department of Transportation, Brad Remmich – SD Department of Transportation, Dan Coon – Rapid City Public Works Department, Engineering Division, Bob Dominicak – Rapid City Growth Management Department, John Less – Rapid City Traffic Engineer, Marcia Elkins – Rapid City Growth Management Director, Brad Booth – Rapid City Police Department, Dale Tech – Pennington County Drainage Coordinator, Hiene Junge – Pennington County Highway Superintendent, Chief Deputy Dave Bramblee – Pennington County Sheriff's Department, Alan Aker - Meade County and Ken Simmons – Rapid City Regional Airport

OTHERS PRESENT: Mark Hoines – Federal Highway Administration, Rod Proffitt and Jeanne Nicholson – Rapid City Growth Management Department

PUBLIC INPUT

None

APPROVAL OF MINUTES OF SEPTEMBER 28, 2006

Selken moved, Tech seconded and motion carried unanimously to approve the minutes of the September 28, 2006 meeting.

OLD BUSINESS

Construction Updates

Heller informed the Committee that the Cambell Street project should be completed in about one week and that the work scheduled to be completed this year on Mountain View Road is done. She added that work will continue on Mountain View Road as weather permits.

Simmons entered the meeting at this time.

Tech stated that the Radar Hill Road project is completed.

Simmons reported that paving work at the airport should be completed before December 1, 2006.

Study Updates

No updates were reported.

Request Approval of the Sheridan Lake Road Traffic Analysis, Route Alignment Study and Environmental Assessment Professional Services Agreement with HDR, Inc. in the amount of \$160,000.00

Elkins requested the Committee to continue this item to the November 30, 2006 meeting.

Simmons moved, Heller seconded and motion carried unanimously to recommend that the Approval of the Sheridan Lake Road Traffic Analysis, Route Alignment Study and Environmental Assessment Professional Services Agreement with HDR, Inc. in the amount of \$160,000.00 be continued to the November 30, 2006 meeting.

Alan Aker, Hiene Junge and Chief Deputy Dave Bramblee entered the meeting at this time.

NEW BUSINESS

2007 Unified Planning Work Program – Final Report

Elkins advised that this is the Final Report and that it includes the two changes requested by the South Dakota Department of Transportation, Box Elder's funding request and the Wayfinding Sign Plan discussed at the time the Draft Report was approved.

Hoines advised that the Manual on Uniform Traffic Control Devices does not include procedures for Wayfinding Sign Plans and that revisions to the manual are being drafted to allow the Wayfinding Sign Plans. He added that funding may be available for Wayfinding Sign Plans on an experimental basis and that an application would need to be submitted to the Federal Highway Administration. He suggested that the Rapid City Area Metropolitan Planning Organization work with the South Dakota Department of Transportation and the Federal Highway Administration in the preparation of the funding application and the Request for Proposals for the Wayfinding Sign Plan. Discussion followed.

Remmich moved, Sagen seconded and motion carried unanimously to recommend approval of the 2007 Unified Planning Work Program – Final Report.

2007 – 2011 Transportation Improvement Program Amendment #07-004

2007 – 2011 Transportation Improvement Program Amendment #07-005

2007 – 2011 Transportation Improvement Program Amendment #07-006

2007 – 2011 Transportation Improvement Program Amendment #07-007

2007 – 2011 Transportation Improvement Program Amendment #07-008

2007 – 2011 Transportation Improvement Program Amendment #07-009

2007 – 2011 Transportation Improvement Program Amendment #07-010

Elkins informed the Committee that these amendments are to correct the funding sources and project costs that are identified in the 2007 – 2011 Transportation Improvement Program.

Heller moved, Simmons seconded and motion carried unanimously to recommend approval of the 2007 – 2011 Transportation Improvement Program Amendment #07-004, 2007 – 2011 Transportation Improvement Program Amendment #07-005, 2007 – 2011 Transportation Improvement Program Amendment #07-006, 2007 – 2011 Transportation Improvement Program Amendment #07-007, 2007 – 2011 Transportation Improvement Program Amendment #07-008, 2007 – 2011 Transportation Improvement Program Amendment #07-009 and 2007 – 2011 Transportation Improvement Program Amendment #07-010.

Contract Extension for the Southeast Connector Neighborhood Area Future Land Use Plan (No cost, time extension only)

Elkins advised that work on this contract has been delayed because of the inability to hire a Future Land Use Planner. She requested that the Committee extend this contract to December 31, 2007.

Remmich moved, Heller seconded and motion carried unanimously to recommend approval of the Contract Extension (No cost, time extension only) for the Southeast Connector Neighborhood Area Future Land Use Plan to December 31, 2007.

Request approval of the 2007 Agreement between the City of Rapid City and the South Dakota Department of Transportation for accomplishing the Rapid City Area Transportation Planning Process – Federal Highway Administration Planning Funds in the amount of \$576,664

Elkins explained that this Agreement between the City of Rapid City and the South Dakota Department of Transportation is for funding from the Federal Highway Administration to finance the Metropolitan Planning Organization funds necessary to complete the transportation planning process. She added that the South Dakota Department of Transportation has requested that the statement “All subcontracts must contain all of the provisions of this agreement.” needs to be added to the end of Item 12 on page 7.

Simmons moved, Selken seconded and motion carried unanimously to recommend approval of the 2007 Agreement between the City of Rapid City and the South Dakota Department of Transportation for accomplishing the Rapid City Area Transportation Planning Process – Federal Highway Administration Planning Funds in the amount of \$576,664 with the statement “All subcontracts must contain all of the provisions of this agreement.” being added to the end of Item 12 on page 7.

Request approval of the 2007 Agreement between the City of Rapid City and the South Dakota Department of Transportation for accomplishing the Rapid City Area Transportation Planning Process – Federal Transit Administration Planning Funds in the amount of \$82,989

Elkins advised that this Agreement is for funding from the Federal Transit Administration to finance the Metropolitan Planning Organization funds necessary to complete the transportation planning process.

Sagen moved, Selken seconded and motion carried unanimously to recommend approval of the 2007 Agreement between the City of Rapid City and the South Dakota Department of Transportation for accomplishing the Rapid City Area Transportation Planning Process – Federal Transit Administration Planning Funds in the amount of \$82,989.

Request for Approval of the 2007 Agreement between the City of Rapid City and the City of Box Elder in the amount of \$136,000

Elkins explained that this is a subcontract between the City of Rapid City and the City of Box Elder to implement the provisions of the 2007 Unified Planning Work Program. Elkins commented that the City of Box Elder needs to comply with all of the federal requirements, not enter into any contracts prior to the execution of this contract and to comply with all of the selection process requirements or they will not be reimbursed with federal funds.

Aker moved to recommend Approval of the 2007 Agreement between the City of Rapid City and the City of Box Elder in the amount of \$136,000. The motion was seconded by Sagen.

In response to Simmons question regarding the need to add the statement “All subcontracts must contain all of the provisions of this agreement.” to this contract, Remmich stated that he would follow up on it and report to the Executive Policy Committee.

Simmons made a substitute motion to recommend Approval of the 2007 Agreement between the City of Rapid City and the City of Box Elder in the amount of \$136,000 subject to any minor changes relative to the language on subcontracting and the

correction of the typographical error on page 10. The motion was seconded by Remmich and carried unanimously.

OTHER

Staff Report on lane configuration of Twilight Drive at S.D. Highway 44

Heller advised that the South Dakota Department of Transportation has monitored this intersection. She added that no significant delays occurred for vehicles turning right onto S.D. Highway 44 from Twilight Drive. She noted that the South Dakota Department of Transportation will continue to monitor this location and make changes later, if necessary.

In response to a question from Junge, Heller advised that Box Elder wanted to broaden the scope of the study to include land use analysis and that they were waiting to hear if their funding request had been approved by the Department of Defense. Heller advised traffic counts and crash information exists. She noted that she would get the information to Junge.

Akers asked if all reconstructed interchanges along Interstate 90 are being built to accommodate drivers with acceleration lanes. He expressed his opinion that drivers are not using these lanes correctly and maybe additional signage would be helpful. A brief discussion followed.

There being no further business, Simmons moved, Dominicak seconded and motion carried unanimously to adjourn the meeting at 10:20 a.m.