

**MINUTES
OF THE
TECHNICAL COORDINATING COMMITTEE
Thursday, March 29, 2007; 10:00 a.m.
1st Floor Community Room
City/School Administration Center
Rapid City, South Dakota**

MEMBERS PRESENT: Ken Simmons – Rapid City Regional Airport, Rich Sagen – Rapid City Transit Manager, Lynn Derby – City of Box Elder, Klare Schroeder – Rapid City Public Works Department, Marcia Elkins – Rapid City Growth Management Department, Bob Dominicak – Rapid City Growth Management Department, Don Brumbaugh – Rapid City Street Department, Lt. James Johns – Rapid City Police Department, John Less – Rapid City Traffic Engineer, Bob Eben – Ellsworth Air Force Base, Brad Booth – Rapid City Police Department, Terry Keller for Brad Remmich – SD Department of Transportation, Dan Coon – Rapid City Public Works Department, Dale Tech – Pennington County Drainage Coordinator, Dan Jennissen – Pennington County Planning Director, Alan Aker – Meade County and Kirk Chaffee – Meade County Director of Equalization

OTHERS PRESENT: Monica Heller and Jeanne Nicholson – Rapid City Growth Management Department, Mark Hoines – Federal Highway Administration and Steve Hoff – HDR Engineering, Inc.

Chairperson Elkins called the meeting to order.

INTRODUCTION OF NEW STAFF

Elkins introduced Monica Heller as the new Community Planning Coordinator. She added that Tim Roberts has been hired as the Transportation Planning Coordinator and that he will be starting in May.

PUBLIC INPUT

None

APPROVAL OF MINUTES OF JANUARY 18, 2007 MEETING

Simmons moved, Dominicak seconded and motion carried unanimously to approve the minutes of the January 18, 2007 meeting.

Tech, Jennissen and Coon entered the meeting at this time.

OLD BUSINESS

Construction Updates

Heller advised that work has started on the section of Mountain View Road between Jackson Boulevard and Canyon Lake Road. She noted that the section between Canyon Lake Road and West Main Street will close next week. She added that the anticipated completion date for this project is sometime in June.

Sagen advised that Rapid Transit has not been notified of the closure of Mountain View Road between Canyon Lake Road and West Main Street.

Heller informed the Committee that work has started on Exit 61 and that this will be a two year project with an anticipated completion date of July, 2008.

In response to Heller's question regarding the East Anamosa Street project, Schroeder explained that the design work is almost completed and that work should start next week.

Schroeder advised that the East Meade Street project should be completed by the end of May.

Aker entered the meeting at this time.

Study Updates

Elkins informed the Committee that staff is currently working on the contract for the Mt. Rushmore Road study.

NEW BUSINESS

Metropolitan Planning Organization 101 Presentation

Mark Hoines, Federal Highway Administration, provided a video about the Metropolitan Planning Organization process. The video addressed the required documents, vision and goals, public involvement, land use and the different modes of transportation.

Hoines added that South Dakota is a minimum state which means that the State receives a minimum amount of Federal funds regardless of the number of Metropolitan Planning Organizations within the state. This gives the Sioux Falls and Rapid City Metropolitan Planning Organizations funding for special studies and projects. He briefly reviewed the SAFETEA-LU requirements for the preparation of the Transportation Improvement Program and the Long Range Transportation Plan.

Chaffee entered the meeting at this time.

US Highway 16/16B Presentation – SD Department of Transportation

Terry Keller advised that HDR Engineering, Inc. has been hired to do feasibility and traffic study for the US Highway 16/16B interchange.

Steve Hoff, HDR Engineering, Inc., presented the proposed alignments for the US Highway 16/16B interchange, the section line road intersection and the Moon Meadows Road/Sammis Trail intersection. He also reviewed the goals, design parameters for safer interchanges and the rearage road system. He noted that the single point interchange is recommended because this type of interchange would accommodate continued growth and would have one point of signalization.

Keller advised that the State considers US Highway 16 as the second most important road in the state. He added that the State wants to maintain integrity and minimize driver confusion along US Highway 16. He added that this interchange will probably not be built for approximately 15 years because of funding constraints. Additional discussion followed.

Fiscal Year 2006 Annual Listing of Obligated Transportation Projects

Elkins advised this is a new report that is required by SAFETEA-LU. She added that the report for the South Dakota Department of Transportation's projects has already been completed and that this portion of the report includes information for the City of Rapid City, Pennington County and Meade County.

Dominicak moved, Simmons seconded and motion carried unanimously to acknowledge the Fiscal Year 2006 Annual Listing of Obligated Transportation Projects Report.

Citizens' Advisory Committee, Technical Coordinating Committee and Executive Policy Committee Bylaw Amendments

Elkins advised that the Bylaws have been revised to add the School Districts from Rapid City, Box Elder and Meade County to the membership of the Technical Coordinating Committee and

to eliminate the Rapid City School District and to add the Box Elder City Council to the membership of the Executive Policy Committee.

Operations Plan Update

Elkins stated that the Operations Plan has also been revised to incorporate the changes to the membership on the Technical Coordinating Committee and the Executive Policy Committee.

Simmons moved, Aker seconded and motion carried unanimously to recommend approval of the Citizens' Advisory Committee, Technical Coordinating Committee and Executive Policy Committee Bylaws and the Operations Plan Update.

Amendments to the 2007 Unified Planning Work Program and the 2007 Unified Planning Work Program Agreement

Elkins informed the Committee that these amendments will allow funds from the 2006 Unified Planning Work Program to be rolled into the 2007 Unified Planning Work Program to complete unfinished projects.

Aker moved, Sagen seconded and motion carried unanimously to recommend approval of the amendments to the 2007 Unified Planning Work Program and the 2007 Unified Planning Work Program Agreement.

2007 – 2011 Transportation Improvement Program Amendment #07-012

Elkins stated that the South Dakota Department of Transportation is changing the funding source for the East Mall Drive Project. She added that staff needs to further review the dollar amounts and requested the Committee to recommend approval of the amendment subject to staff review of the dollar amounts.

Schroeder moved, Eben seconded and motion carried unanimously to recommend approval of the 2007 – 2011 Transportation Improvement Program Amendment #07-012 subject to staff review of the dollar amounts.

Participation Plan

Elkins requested the Committee to continue this item to the June meeting or to a special meeting in May if it is necessary.

Simmons moved, Tech seconded and motion carried unanimously to continue the Participation Plan to the next meeting.

Joint Cooperative Agreement Amendment

Elkins stated that the only revision to the document is to change the Rapid City Planning Department to Rapid City Growth Management Department.

Aker moved, Sagen seconded and motion carried unanimously to recommend approval of the Joint Cooperative Agreement Amendment.

2006 Annual Report

Elkins advised that this is an annual document that identifies the work completed and the expenditures for the previous year.

Simmons moved, Schroeder seconded and motion carried unanimously to acknowledge the 2006 Annual Report.

2004 – 2006 Pedestrian & Bicyclist Crash Report

Elkins stated that John Less prepared the report.

Less noted that there were not a lot of changes from the previous report. He added that State data was used for bicycle crashes for the entire Metropolitan Planning Organization and that disabled citizens' information was also included in the report. He added that public education is a key and that the Safe Streets Committee has applied for State funds for an education program.

Simmons moved, Brumbaugh seconded and motion carried unanimously to acknowledge the 2004 – 2006 Pedestrian & Bicyclist Crash Report.

Socio-Economic Report

Elkins advised that the report includes building permit information for each neighborhood. She added that Meade County information needs to be included in the report and that hopefully, Meade County will be in a position to provide this information for next years report.

Brumbaugh moved, Simmons seconded and motion carried unanimously to acknowledge the Socio-Economic Report.

OTHER

Heller advised that the SD Department of Transportation is hosting a Metropolitan Planning Organization conference in Rapid City April 24-26 at the Ramkota. She added that if anyone is interested in attending this conference, to let her know.

There being no further business, Brumbaugh moved, Simmons seconded and motion carried unanimously to adjourn the meeting at 11:04 a.m.