

**MINUTES
OF THE
EXECUTIVE POLICY COMMITTEE
Thursday, November 30, 2006; 1:30 p.m.
1st Floor Community Room
City/School Administration Center
Rapid City, South Dakota**

MEMBERS PRESENT: Curt Nupen – Meade County Commissioner, Mayor Al Dial – City of Box Elder, Bob Mallow – Meade County Commissioner, Ken Davis – Pennington County Commissioner, Mike Kenton – Rapid City School District, Marcia Elkins – Rapid City Growth Management Director for Mayor Shaw, Brad Remmich – South Dakota Department of Transportation for Jerry Shoener and Ken Simmons – Rapid City Regional Airport for Mason Short

OTHERS PRESENT: Rod Proffitt and Jeanne Nicholson – Rapid City Growth Management Department, Monica Heller – South Dakota Department of Transportation and Mark Hoines – Federal Highway Administration

Elkins presented a plaque to Ken Davis and thanked him for his hard work and dedication to the Executive Policy Committee.

PUBLIC INPUT

None

APPROVAL OF MINUTES OF NOVEMBER 2, 2006

Mallow moved, Mayor Dial seconded and motion carried unanimously to approve the minutes of the November 2, 2006 meeting.

ELECTION OF OFFICERS

Mallow nominated Curt Nupen as Chairperson and Davis seconded the nomination. Mallow moved, Mayor Dial seconded and motion carried to cease nominations for Chairperson. The Committee voted unanimously to elect Curt Nupen as Chairperson.

Elkins nominated Tom Johnson as Vice Chairperson and Simmons seconded the nomination. Mayor Dial moved, Simmons seconded and motion carried to cease nominations for Vice Chairperson. The Committee voted unanimously to elect Tom Johnson as Vice Chairperson.

OLD BUSINESS

Construction Updates

Heller advised that the current phase of the Mountain View Road project should be completed in a couple of weeks and that the project will shut down until the start of the next phase in March. She added that during this portion of the project, Mountain View Road will be closed to traffic between Jackson Boulevard and Main Street.

Elkins reported that the County has completed the Radar Hill Road project.

Simmons stated that the runway project should be completed on schedule.

Study Updates

No updates were reported.

Request Approval of the Sheridan Lake Road Traffic Analysis, Route Alignment Study and Environmental Assessment Professional Services Agreement with HDR, Inc. in the amount of \$160,000.00

Elkins advised that the Environmental Assessment is not included in the contract with HDR. She noted that the Citizens' Advisory Committee recommended approval of the contract in the amount of \$149,277. She stated that prior to the Technical Coordinating Committee meeting, she met with the Public Works Director and it was determined that the actual traffic counts should be included in this study. She noted that the correct amount of the contract is \$161,000 and that it is subject to review by the South Dakota Department of Transportation and the City Attorney for audit and legal issues.

Mayor Dial moved, Nupen seconded and motion carried unanimously to approve the Sheridan Lake Road Traffic Analysis and Route Alignment Study Professional Services Agreement with HDR in the amount of \$161,000 subject to minor legal and audit changes by the South Dakota Department of Transportation and the City of Rapid City.

NEW BUSINESS

2007 – 2011 Transportation Improvement Program Amendment #07-011

Elkins informed that Committee that this amendment reflects the actual grant amount for the Omaha Street Enhancement Project and corrects the misidentified project costs in the 2007 – 2011 Transportation Improvement Program.

Mallow moved, Simmons seconded and motion carried unanimously to approve the 2007 – 2011 Transportation Improvement Program Amendment #07-011.

2006 Unified Planning Work Program Extension

Elkins advised that this extension of the 2006 Unified Planning Work Program will allow money to be rolled into 2007 for the completion of outstanding contracts and for year end expenditures.

Simmons moved, Mayor Dial seconded and motion carried unanimously to approve the 2006 Unified Planning Work Program Extension.

Fiscal Year 2006 Annual Listing of Obligated Transportation Projects

Elkins advised that this report is a Federal requirement and it allows the opportunity to track projects included in the Transportation Improvement Program. She noted that the information for this report was provided by the South Dakota Department of Transportation. She added that because the City of Rapid City's budget is based on the calendar year, the City will provide their project information at the January or March meeting.

Mallow moved to approve the Fiscal Year 2006 Annual Listing of Obligated Transportation Projects. The motion was seconded by Nupen.

In response to Mayor Dial's question regarding the study for the extension of 150th Street, Elkins advised that the Agreement Between the City of Rapid City and the City of Box Elder for Accomplishing the Rapid City Area Transportation Planning Process has been forwarded to Lynn Derby for signatures. She stressed that the City of Box Elder needs to ensure that all Federal requirements are met to insure that the costs can be reimbursed.

The motion to approve the Fiscal Year 2006 Annual Listing of Obligated Transportation Projects carried unanimously.

OTHER

Revised 2007 Meeting Dates

September 27, 2007 to September 18, 2007

November 29, 2007 to December 4, 2007

Elkins advised that the previous dates of September 27, 2007 and November 29, 2007 conflict with State Highway Commission meetings. She advised that the Citizens' Advisory Committee recommended approval of the revised meeting dates.

Simmons moved, Mayor Dial seconded and motion carried unanimously to approve the revised meeting dates of September 18, 2007 and December 4, 2007.

Rapid City School District membership on the Executive Policy Committee

Mallow advised that Meade County School District 46-1 has indicated that they would like representation on the Technical Coordinating Committee.

Mallow moved to appoint representatives from the Meade County School District 46-1, the Rapid City School District and Douglas School District as members of the Technical Coordinating Committee. The motion was seconded by Mayor Dial.

Kenton advised that he has visited with Dr. Wharton about this matter and if the issue of membership is based on the member being an elected official, a school board member could be appointed to attend the meetings.

Mallow called the question. The motion to call the question carried unanimously.

The motion to appoint representatives from the Meade County School District 46-1, the Rapid City School District and Douglas School District as members of the Technical Coordinating Committee carried unanimously.

Davis thanked everyone for their cooperation on the Executive Policy Committee and commended everyone for a great job that they do. He also thanked the Committee for allowing him to be the Chairperson of this committee.

There being no further business, Mallow moved, Simmons seconded and motion carried unanimously to adjourn the meeting at 1:45 p.m.