

**MINUTES
OF THE
EXECUTIVE POLICY COMMITTEE
Thursday, December 11, 2008; 1:30 p.m.
1st Floor Community Room
City/School Administration Center
Rapid City, South Dakota**

MEMBERS PRESENT: Jerry Shoener – South Dakota Transportation Commission, Bob Mallow – Meade County Commissioner, Curt Nupen – Meade County Commissioner, Mayor Al Dial – City of Box Elder, Deb Hadcock – Rapid City City Council, Ethan Schmidt – Pennington County Commissioner and Mayor Alan Hanks – City of Rapid City

OTHERS PRESENT: Brad Remmich and June Hansen – South Dakota Department of Transportation, Mark Hoines – Federal Highway Administration, Marcia Elkins, Monica Heller and Jeanne Nicholson – Rapid City Growth Management Department and Lyle DeVries – Felsburg, Holt and Ullevig

Chairperson Nupen called the meeting to order.

PUBLIC INPUT

None

APPROVAL OF MINUTES OF OCTOBER 16, 2008 MEETING

Shoener moved, Schmidt seconded and motion carried unanimously to approve the minutes of the October 16, 2008 meeting.

ELECTION OF OFFICERS

Schmidt nominated Mayor Dial as Chairperson and Shoener seconded the nomination. Mallow moved, Shoener seconded and motion carried to cease nominations for Chairperson. The Committee voted unanimously to elect Mayor Al Dial as Chairperson.

Mallow nominated Jerry Shoener as Vice Chairperson and Schmidt seconded the nomination. Schmidt moved, Mayor Dial seconded and motion carried to cease nominations for Vice Chairperson. The Committee voted unanimously to elect Jerry Shoener as Vice Chairperson.

OLD BUSINESS

Construction Updates

Remmich reported that the Exit 52 project is on schedule and that the bridge and ramp work has been completed. He added that the remaining work on Sturgis Road through Black Hawk should be completed in the next couple of weeks. He also reported that the South Dakota East Highway 44 project is approximately 90% complete with the permanent striping and colored concrete work in the median to be completed in the spring. He added that the Citizens' Advisory Committee and the Technical Coordinating Committee expressed concern about inadequate signage at the Airport Road intersection. He noted that he would pass the information on to the South Dakota Department of Transportation.

In response to Mayor Dial's comments regarding the condition of the Service Road on the north side of the Interstate at Exit 61, Remmich stated that he would do a follow up and would provide a report to the Committee.

Heller informed the Committee that Mall Drive is not completed and that work will resume in the spring.

Study Updates

Heller advised that the Draft Traffic Study for the Mount Rushmore Road Corridor Analysis Study has been completed and that staff will review it in January. She added that work will start on the Downtown/Skyline Drive Future Land Use Plan in January and that the contract for the Chapel Valley Secondary Access Study should be available for Committee approval at the January meeting.

Mayor Dial expressed his opinion that a warning light or sign is needed to remind motorists of the new signal light at Eglin Street.

NEW BUSINESS

Request Approval of the Sheridan Lake Road Jackson Boulevard to Deadwood Avenue Traffic Analysis and Route Alignment Study – Final Report

Heller advised that the Committee approved the Draft Report at the August meeting. She identified the preferred road alignment and stated that the study indicates that it would not be economically feasible to extend Sheridan Lake Road to Deadwood Avenue. She added that the study also recommends that right-of-way be dedicated as development occurs along the preferred alignment.

Mallow moved to approve the Sheridan Lake Road Jackson Boulevard to Deadwood Avenue Traffic Analysis and Route Alignment Study – Final Report. The motion was seconded by Shoener and carried with Mayor Dial, Schmidt, Hadcock, Shoener, Nupen and Mallow voting aye, and Mayor Hanks abstaining.

Request Approval of the Amendment #3 to the 2008 Unified Planning Work Program

Heller explained that \$150,000 has been identified in the 2008 Unified Planning Work Program for Professional Services and that the negotiated contract amount for the Long Range Transportation Plan is \$185,000. Heller noted that this amendment would cover the difference of \$35,000.

Schmidt moved, Mallow seconded and motion carried unanimously to approve Amendment #3 to the 2008 Unified Planning Work Program.

Request Approval of the Long Range Transportation Plan Professional Services Agreement with LSA Associates, Inc.

Heller informed the Committee that LSA Associates, Inc. has been chosen to prepare the Long Range Transportation Plan.

Shoener moved to approve the Long Range Transportation Plan Professional Services Agreement with LSA Associates, Inc. The motion was seconded by Mayor Dial.

A brief discussion followed regarding the Consultant Selection Process and the consultants that submitted Request for Proposals.

The motion to approve the Long Range Transportation Plan Professional Services Agreement with LSA Associates, Inc. carried unanimously.

Request Approval of the 2009 Agreement between the City of Rapid City and the South Dakota Department of Transportation For Accomplishing the Rapid City Area Transportation Planning Process

Heller advised this is an annual agreement between the City of Rapid and the South Dakota Department of Transportation for funding from the Federal Highway Administration and the Federal Transit Administration to finance the Metropolitan Planning Organization funds necessary to complete the transportation planning process.

Mallow moved, Schmidt seconded and motion carried unanimously to approve the 2009 Agreement between the City of Rapid City and the South Dakota Department of Transportation For Accomplishing the Rapid City Area Transportation Planning Process.

Request Approval of the 2009 Agreement between the City of Rapid City and the City of Box Elder in the amount of \$51,000

Heller stated that the City of Box Elder has requested to use Federal funds to conduct a traffic study on Highway 14/16.

Hadcock moved to approve the 2009 Agreement between the City of Rapid City and the City of Box Elder in the amount of \$51,000. The motion was seconded by Schmidt.

Elkins reminded the City of Box Elder and Meade County that all procedures for reimbursement must be met prior to any funds being disbursed to their respective agencies.

The motion to approve the 2009 Agreement between the City of Rapid City and the City of Box Elder in the amount of \$51,000 carried unanimously.

Request Approval of the 2009 Agreement between the City of Rapid City and Meade County in the amount of \$115,000

Heller stated that Meade County has requested the use of Federal funds to develop future land use plans for the Piedmont Valley and Black Hawk neighborhood areas and to conduct a route alignment study on Elk Creek Road.

Mallow moved, Mayor Dial seconded and motion carried unanimously to approve the 2009 Agreement between the City of Rapid City and Meade County in the amount of \$115,000.

Request Approval of the Contract Amendment for the Sheridan Lake Road Neighborhood Area Future Land Use Plan (Scope change only)

Heller informed the Committee that there are funds remaining on the Sheridan Lake Road Neighborhood Area Future Land Use Plan Contract and this amendment would allow Ferber Engineering, Inc. to provide GIS information for the Downtown/Skyline Drive Neighborhood Area Future Land Use Plan at no additional costs.

Shoener moved, Mallow seconded and motion carried unanimously to approve the Contract Amendment for the Sheridan Lake Road Neighborhood Area Future Land Use Plan.

Request Approval of the Deadwood Avenue Neighborhood Area Future Land Use Plan

Heller advised that the City Council has approved the Deadwood Avenue Neighborhood Area Future Land Use Plan.

Mallow moved to approve the Deadwood Avenue Neighborhood Area Future Land Use Plan. The motion was seconded by Shoener.

A brief discussion followed regarding the Universal Drive construction project.

The motion to approve the Deadwood Avenue Neighborhood Area Future Land Use Plan carried unanimously.

Request Approval of the Sheridan Lake Road Neighborhood Area Future Land Use Plan

Heller advised that the City Council has approved the plan. She noted that route alignment studies will need to be done in the Chapel Valley and Wildwood areas to determine the best location for road extensions and connections.

Shoener moved, Mallow seconded and motion carried unanimously to approve the Sheridan Lake Road Neighborhood Area Future Land Use Plan.

Request Approval of the 2009 – 2013 Transportation Improvement Program Amendment #09-002

Heller explained that this amendment is to increase the costs for the Storage/Maintenance and Bus Wash facility and for ADA improvements at the City Bus Terminal. She added that this amendment should also include the Police Evidence, Traffic and Transit (PETT) Building in the location description.

Schmidt moved, Mayor Dial seconded and motion carried unanimously to approve the 2009 Transportation Improvement Program Amendment #09-002 with the noted change.

OTHER

American Disabilities Act Transition Plan – June Hansen, South Dakota Department of Transportation

June Hansen, South Dakota Department of Transportation, gave a presentation on the Draft South Dakota Department of Transportation American Disabilities Act Transition Plan. She identified the priorities that were used to develop the Transition Plan, the Rapid City Region statistics on existing curb ramps, walkways and push buttons, maintenance issues and the projected schedule for American Disabilities Act improvements through the state.

Meade County Transportation Plan

Lyle DeVries, Felsburg, Holt & Ullevig, provided a presentation on the Meade County Transportation Plan. He reviewed the need and goals of the Transportation Plan, the Plan Contents, Function Classification Plan, design guidelines, financial tools and future projects and the steps for implementing the plan.

2009 Transportation Products and Due Dates

Heller advised that this report outlines the tasks that staff will be working on in 2009. She added that the Draft 2010 – 2014 Transportation Improvement Program document should be moved from the June 18, 2009 meeting to the July 9, 2009 meeting.

There being no further business, Mayor Dial moved, Shoener seconded and motion carried unanimously to adjourn the meeting at 2:30 p.m.