

**MINUTES
OF THE
CITIZENS' ADVISORY COMMITTEE
Thursday, September 28, 2006; 7:30 a.m.
1st Floor Community Room
City/School Administration Center
Rapid City, South Dakota**

Chairperson Kalmbach called the meeting to order at 7:30 a.m. with the following members present: Adeline Kalmbach, Cal Wiest, Dennis Landguth, Sandra Burns, Marc Jacobs, Tom Bodensteiner and Matthew Fitting

STAFF PRESENT: Marcia Elkins, Rod Proffitt and Jeanne Nicholson

OTHERS PRESENT: Mark Hoines, Brad Remmich, Monica Heller and Laurel Selken

PUBLIC INPUT

None

APPROVAL OF MINUTES OF AUGUST 17, 2006

Wiest moved, Burns seconded and motion carried unanimously to approve the minutes of the August 17, 2006 meeting.

OLD BUSINESS

Construction Updates

Heller advised that Cambell Street should be completed in mid October and that work on Mountain View Road will continue as weather permits. She added that they hope to have the section of Mountain View Road between West Main Street and Omaha Street completed this year. Heller reviewed the bid schedule for the upcoming State projects. She added that crossover work has started for the Exit 51 project.

In response to a question from Burns, Heller advised that she has not heard about a problem of people turning into the wrong lanes on Mountain View Road but she would check into it.

Jacobs inquired as to the timeframe for the Exit 52 project. Heller advised that Exit 52 is a two year project with work occurring beside the interstate the first year with little or no impact to traffic. She noted that she would bring the construction schedule to the next meeting.

Bodensteiner entered the meeting at this time.

Study Updates

Elkins informed the Committee that work is on hold on the Southeast Connector Neighborhood Area Future Land Use Plan until a Future Land Use Planner is hired. A brief discussion followed.

Elkins advised that the Request for Proposals for the Mount Rushmore Road Central Corridor Analysis have been received and that the costs were much higher than the budgeted amount. She noted that staff will review the Request for Proposals and determine how to break up the study into multiple projects to be completed in multiple years. She added that the contract should be available for Committee approval in 2007.

NEW BUSINESS

2007 Unified Planning Work Program – Draft Report

Elkins advised that the South Dakota Department of Transportation has submitted some changes that need to be made prior to the approval of the 2007 Unified Planning Work Program – Final Report. She noted that Item 42, “Staff will implement sections of the Long Range Transportation Plan including provisions to make it SAFETEA-LU compliant,” and Item 43, “Staff will implement all new requirements of SAFETEA-LU,” need to be added to the Personnel Services items in the plan. She added that Meade County and the City of Box Elder have not submitted funding requests; therefore, items 5 (d) & (e) need to be deleted from the Professional Services/Consultants line items. Elkins stated that if funding requests from Meade County and the City of Box Elder are received, these items would not be removed from the Final Report. She requested that the Committee recommend approval of the Draft Report and direct staff to make the above noted changes to the Final Report.

In response to Heller’s question regarding Department of Defense funding, Elkins advised that she has not heard if the City of Box Elder’s funding request has been approved by the Department of Defense.

Burns moved, Wiest seconded and motion carried unanimously to recommend approval of the 2007 Unified Planning Work Program – Draft Report and to authorize staff to make the above noted changes to the 2007 Unified Planning Work Program - Final Report.

Elkins advised that the Committee was provided with a memo requesting funding in 2007 for a Way Finding Sign Program Plan. She added that there is back year funding that could be used for this plan as long as the match can be provided. Elkins stated that Mayor Shaw has requested staff to bring this to the Committees to find funding for \$120,000 and to include this project in the 2007 Unified Planning Work Program. She added that no funding has been identified for the match although there are a number of groups that are interested in the plan.

Landguth advised that previously the State did not have policies or direction from the Federal Highway Administration for Way Finding Sign Programs; however, the Federal Highway Administration had previously conducted some demonstration projects. Hoines advised that he would have to check with staff about the policies and procedures for Way Finding Signs and provide a report to the Committee at the next meeting. Discussion followed.

Fitting entered the meeting at this time.

Elkins suggested that the Committee continue this request to the next meeting to allow Hoines to provide information regarding the Federal Highway Administration’s policies and procedures for Way Finding Signs and to consider the inclusion of the Way Finding Sign Program Plan as part of the 2007 Unified Planning Work Program – Final Report. Additional discussion followed.

Hoines advised that if the match has not been determined prior to the approval of the 2007 Unified Planning Work Program – Final Report, a comment could be added stating that the project is dependent upon the availability of match funding.

Bodensteiner moved, Landguth seconded and motion carried unanimously to recommend that this item be continued to the November 2, 2006 meeting.

2007 – 2011 Transportation Improvement Program Amendment #07-001

Elkins informed the Committee that this amendment is to correct the allocation of funds for the East Mall Drive project. She added that the total project cost has not been changed.

Remmich advised that the 2007 - 2011 Transportation Improvement Program has not been approved by the Federal Highway Administration and that the amendment should be approved

contingent upon the Federal Highway Administration's approval of the 2007-2011 Transportation Improvement Program.

Bodensteiner moved, Burns seconded and motion carried unanimously to recommend approval of the 2007 – 2011 Transportation Improvement Program Amendment #7-001 contingent upon approval of the State Transportation Improvement Program/Transportation Improvement Program by the Federal Highway Administration.

2007 – 2011 Transportation Improvement Program Amendment #07-002

Elkins stated that this amendment is to move a project from the year 2006 to 2007.

Landguth moved, Bodensteiner seconded and motion carried unanimously to recommend approval of the 2007 – 2011 Transportation Improvement Program Amendment #7-002 contingent upon approval of the State Transportation Improvement Program/Transportation Improvement Program by the Federal Highway Administration.

2007 – 2011 Transportation Improvement Program Amendment #07-003

Elkins advised that this amendment is to correct the designation of State funds to Local funds for the Greenway Pedestrian & Bike Path Project.

Bodensteiner moved, Wiest seconded and motion carried unanimously to recommend approval of the 2007 – 2011 Transportation Improvement Program Amendment #7-003 contingent upon approval of the State Transportation Improvement Program/Transportation Improvement Program by the Federal Highway Administration.

Request for Approval of the Sheridan Lake Road Traffic Analysis, Route Alignment Study and Environmental Assessment Professional Services Agreement with HDR, Inc. in the amount of \$160,000.00

Elkins informed the Committee that staff and the consultants have completed the revisions to the scope of services for the contract. She added that due to lack of funding, the Environmental Assessment has been eliminated from the contract. She requested the Committee to continue this item to the next meeting to allow the City and State attorneys to review the contract.

Landguth moved, Bodensteiner seconded and motion carried unanimously to continue the approval of the Sheridan Lake Road Traffic Analysis, Route Alignment Study and Environmental Assessment Professional Services Agreement with HDR, Inc. in the amount of \$160,000.00 to the November 2, 2006 meeting.

OTHER

Staff Report on lane configuration of Twilight Drive at SD Highway 44

Heller advised that work has been completed at this intersection and noted that there is no designation for a southbound through lane. She added that with the completion of Concourse Drive, traffic flow at this intersection is better.

Wiest stated that traffic turning right still has to wait for southbound through traffic. Heller stated that the State will further review the traffic movement at this intersection and that a separate lane for southbound through traffic could be added, if it is deemed necessary. She suggested that this item be continued to the next meeting to allow the State to further review the traffic movement at this intersection.

Staff Report on Anamosa Street Reconstruction Project (Haines Avenue to North LaCrosse Street)

Elkins advised that preliminary plans are completed for this project and suggested that this item be continued to the November 2, 2006 meeting so that Klare Schroeder can be available to make a presentation at the meeting.

Appointment of new member to the Citizens' Advisory Committee

Elkins informed the Committee that a letter of interest was received from Joe McCarty for the vacancy on the Citizens' Advisory Committee. She added that at the last meeting, it was also discussed about possibly appointing someone from the handicapped community and that if the Committee wants to add an additional member to the Committee, the bylaws will need to be revised.

Bodensteiner moved, Wiest seconded and motion carried unanimously to accept Joe McCarty's letter of interest and to recommend that he be appointed as a member of the Citizens' Advisory Committee.

Elkins introduced Rodney Proffitt, the Community Planning Coordinator, and noted that he would be assisting with the Rapid City Area Metropolitan Planning Organization process until someone has been hired as the Transportation Planning Coordinator. She added that only one application was received for the Transportation Planning Coordinator position. She noted that the position will be readvertised. Elkins thanked staff for their hard work. A brief discussion followed.

Bodensteiner expressed concern about the right hand turns on red being made onto Jackson Boulevard from Mountain View Road. Discussion followed. Elkins advised that she would check with the Police Department to see if right hand turns on red are legal from Mountain View Road to Jackson Boulevard.

There being no further business, Bodensteiner moved, Burns seconded and motion carried unanimously to adjourn the meeting at 8:10 a.m.