

**MINUTES  
OF THE  
CITIZENS' ADVISORY COMMITTEE  
Thursday, November 30, 2006; 7:30 a.m.  
1st Floor Community Room  
City/School Administration Center  
Rapid City, South Dakota**

Chairperson Kalmbach called the meeting to order at 7:30 a.m. with the following members present: Adeline Kalmbach, Joe McCarty, Matthew Fitting, Dennis Landguth, Marc Jacobs, Sandra Burns and Tom Bodensteiner

**STAFF PRESENT:** Marcia Elkins, Rod Proffitt and Jeanne Nicholson

**OTHERS PRESENT:** Mark Hoines, Brad Remmich and Monica Heller

**PUBLIC INPUT**

None

**APPROVAL OF MINUTES OF NOVEMBER 2, 2006**

**Fitting moved, Jacobs seconded and motion carried unanimously to approve the minutes of the November 2, 2006 meeting.**

Burns entered the meeting at this time.

**ELECTION OF OFFICERS**

**Landguth nominated Sandra Burns as Chairperson and Fitting seconded the nomination. Kalmbach moved, Fitting seconded and motion carried to cease nominations for Chairperson. The Committee voted unanimously to elect Sandra Burns as Chairperson.**

Bodensteiner entered the meeting at this time.

**Landguth nominated Matthew Fitting as Vice Chairperson. The nomination was seconded by Bodensteiner and the Committee unanimously voted to elect Matthew Fitting as Vice Chairperson.**

**OLD BUSINESS**

**Construction Updates**

No updates were reported.

In response to a question from Landguth regarding the Mountain View Road Project, Heller advised that the current phase should be completed in a couple of weeks and that the project will shut down until the start of the next phase in March. She added that during the next phase, Mountain View Road between Jackson Boulevard and Main Street will be closed to traffic. She noted that the next phase will be completed by the Sturgis Rally.

In response to a question from Landguth about the coordination of the Cambell Street and St. Patrick Street projects, Elkins advised that she would follow up with staff and provide a report to the Committee at the next meeting. Additional discussion followed.

**Study Updates**

No updates were reported.

**Request Approval of the Sheridan Lake Road Traffic Analysis, Route Alignment Study and Environmental Assessment Professional Services Agreement with HDR, Inc. in the amount of \$160,000.00**

Elkins distributed a copy of the Agreement and requested that the Committee recommend approval of the Agreement subject to Audit and Legal review. She noted that the Environmental Assessment has been removed from the scope of work and that the amount of the contract with HDR will be \$149,277.

In response to a question from Landguth, Elkins explained that the road connection from Sheridan Lake Road to Deadwood Avenue was an element in both the Long Range Transportation Plan and the Jackson Boulevard Extension Study. She added that the primary focus of this study will be to determine if the road connection is feasible and to analyze the traffic counts to determine the appropriate road width of Sheridan Lake Road, specifically from Main Street to Deadwood Avenue.

**Bodensteiner moved, Kalmback seconded and motion carried unanimously to recommend approval of the Sheridan Lake Road Traffic Analysis and Route Alignment Study Professional Services Agreement with HDR in the amount of \$149,277.00 subject to minor changes by the South Dakota Department of Transportation and the City Attorney's Office.**

**NEW BUSINESS**

**2007 – 2011 Transportation Improvement Program Amendment #07-011**

Elkins informed the Committee that this amendment is to correct the project costs for the Omaha Street Enhancement Project.

**Jacobs moved, Bodensteiner seconded and motion carried unanimously to recommend approval of the 2007 – 2011 Transportation Improvement Program Amendment #07-011.**

**2006 Unified Planning Work Program Extension**

Elkins advised that the extension of the 2006 Unified Planning Work Program will allow money to be rolled into 2007 for the completion of outstanding contracts and for year end expenditures.

**Kalmback moved, Landguth seconded and motion carried unanimously to recommend approval of the 2006 Unified Planning Work Program Extension.**

**Fiscal Year 2006 Annual Listing of Obligated Transportation Projects**

Elkins stated that this report is a Federal requirement and it provides the ability to track projects originally included in the Transportation Improvement Program. She noted that the South Dakota Department of Transportation's budget is based on a fiscal year and the City of Rapid City's budget is based on the calendar year. She added that this information was provided by the South Dakota Department of Transportation and that the City will provide their project information at the January or March meeting.

In response to a question from Fitting regarding Exit 51, Heller advised that some right-of-way issues exist and that more information on the construction timeline will be available in January.

A brief discussion followed the landscaping at Exit 60.

**Kalmback moved, Bodensteiner seconded and motion carried unanimously to recommend approval of the Fiscal Year 2006 Annual Listing of Obligated Transportation Projects.**

**OTHER**

**Revised 2007 Meeting Dates**

September 27, 2007 to September 18, 2007

November 29, 2007 to December 4, 2007

Elkins informed the Committee that there are conflicts with the previously scheduled September 27, 2007 and November 29, 2007 meetings. She added that September 18, 2007 and December 4, 2007 would be the revised dates.

Landguth advised that he has other scheduled meetings on every third Thursday of the month and may not be able to attend some of the Citizens' Advisory Committee meetings.

**Bodensteiner moved, Kalmbach seconded and motion carried to recommend approval of the revised meeting dates of September 18, 2007 and December 4, 2007.**

Bodensteiner expressed his opinion that the City of Rapid City should limit the amount of money they spend on consultants and do some of the work in house. Discussion followed.

**There being no further business, the meeting adjourned at 8:08 a.m.**