

**MINUTES  
OF THE  
CITIZENS' ADVISORY COMMITTEE  
Thursday, November 2, 2006; 7:30 a.m.  
1st Floor Community Room  
City/School Administration Center  
Rapid City, South Dakota**

Chairperson Kalmbach called the meeting to order at 7:30 a.m. with the following members present: Dennis Landguth, Marc Jacobs, Cal Wiest, Adeline Kalmbach, Sandra Burns, Joe McCarty, Tom Bodensteiner and Matthew Fitting

**STAFF PRESENT:** Marcia Elkins, Rod Proffitt and Jeanne Nicholson

**OTHERS PRESENT:** Mark Hoines, Brad Remmich, Monica Heller, Laurel Selken and Al Foster

Elkins introduced and welcomed Joe McCarty as a new member of the Citizens' Advisory Committee.

**OTHER**

**Staff Report on Anamosa Street Reconstruction Project (Haines Avenue to North LaCrosse Street)**

Al Foster, FMG Engineering, reviewed the time schedule and the construction plans for the different phases of the Anamosa Street Reconstruction Project. He briefly addressed the road width, dedicated turn lanes, drainage improvements, and water and sanitary sewer line improvements.

In response to Elkins question regarding the grade at the intersection of Maple Avenue and Anamosa Street, Foster advised that the grade at this intersection will be dropped approximately five to six feet. He added that a large water meter vault that serves the Ellsworth Air Force Base is located at this intersection.

Elkins noted that another major issue that is being addressed is the access to the Fire Station during construction. Additional discussion followed.

**PUBLIC INPUT**

None

**APPROVAL OF MINUTES OF SEPTEMBER 28, 2006**

**Landguth moved, Burns seconded and motion carried unanimously to approve the minutes of the September 28, 2006 meeting.**

**OLD BUSINESS**

**Construction Updates**

Heller informed the Committee that the Cambell Street project should be finished in approximately a week and that work will continue on the Mountain View Road project as weather permits.

Elkins advised that the estimates for the Kansas City Street project came in high and that she is unsure how that will impact the project timing.

**Study Updates**

No updates were reported.

**Request Approval of the Sheridan Lake Road Traffic Analysis, Route Alignment Study and Environmental Assessment Professional Services Agreement with HDR, Inc. in the amount of \$160,000.00**

Elkins requested the Committee to continue this item to the November 30, 2006 meeting.

**Bodensteiner moved, Wiest seconded and motion carried unanimously to recommend that the Approval of the Sheridan Lake Road Traffic Analysis, Route Alignment Study and Environmental Assessment Professional Services Agreement with HDR, Inc. in the amount of \$160,000.00 be continued to the November 30, 2006 meeting.**

**NEW BUSINESS**

**2007 Unified Planning Work Program – Final Report**

Elkins advised that the Final Report includes the changes requested by the South Dakota Department of Transportation, Box Elder's funding request and the Wayfinding Sign Plan discussed at the last meeting when the Draft Report was approved.

Hoines advised that Wayfinding Sign Plans are not included in the Manual on Uniform Traffic Control Devices but changes to the manual may be proposed to allow Wayfinding Sign Plans. He noted that funding may be available for Wayfinding Sign Plans on an experimental basis and that an application would need to be submitted to the Federal Highway Administration. A brief discussion followed.

**Landguth moved, Burns seconded and motion carried unanimously to recommend approval of the 2007 Unified Planning Work Program – Final Report.**

**2007 – 2011 Transportation Improvement Program Amendment #07-004**

**2007 – 2011 Transportation Improvement Program Amendment #07-005**

**2007 – 2011 Transportation Improvement Program Amendment #07-006**

**2007 – 2011 Transportation Improvement Program Amendment #07-007**

**2007 – 2011 Transportation Improvement Program Amendment #07-008**

**2007 – 2011 Transportation Improvement Program Amendment #07-009**

**2007 – 2011 Transportation Improvement Program Amendment #07-010**

Elkins advised that staff has been working with the South Dakota Department of Transportation to ensure that project funding sources and costs are properly identified in the 2007 – 2011 Transportation Improvement Program. She noted that the above amendments are corrections to funding sources and project costs.

**Bodensteiner moved, Wiest seconded and motion carried unanimously to recommend approval of the 2007 – 2011 Transportation Improvement Program Amendment #07-004, 2007 – 2011 Transportation Improvement Program Amendment #07-005, 2007 – 2011 Transportation Improvement Program Amendment #07-006, 2007 – 2011 Transportation Improvement Program Amendment #07-007, 2007 – 2011 Transportation Improvement Program Amendment #07-008, 2007 – 2011 Transportation Improvement Program Amendment #07-009 and 2007 – 2011 Transportation Improvement Program Amendment #07-010.**

**Contract Extension for the Southeast Connector Neighborhood Area Future Land Use Plan (No cost, time extension only)**

Elkins advised that the inability to hire a Future Land Use Planner has delayed the progress of this contract resulting in the need to extend the contract to December 31, 2007.

**Burns moved, Bodensteiner seconded and motion carried unanimously to recommend approval of the Contract Extension (No cost, time extension only) for the Southeast Connector Neighborhood Area Future Land Use Plan to December 31, 2007.**

**Request approval of the 2007 Agreement between the City of Rapid City and the South Dakota Department of Transportation for accomplishing the Rapid City Area Transportation Planning Process – Federal Highway Administration Planning Funds in the amount of \$576,664**

Elkins explained that the Agreement between the City of Rapid City and the South Dakota Department of Transportation is for funding from the Federal Highway Administration to finance the Metropolitan Planning Organization funds necessary to complete the transportation planning process. She noted that the South Dakota Department of Transportation has indicated that the statement “All subcontracts must contain all of the provisions of this agreement.” needs to be added at the end of Item 12 on page 7.

In response to a question from Landguth about available funding, Elkins indicated that back year funds are available but the City has to come up with the match. Additional discussion followed.

**Wiest moved, Fitting seconded and motion carried unanimously to recommend approval of the 2007 Agreement between the City of Rapid City and the South Dakota Department of Transportation for accomplishing the Rapid City Area Transportation Planning Process – Federal Highway Administration Planning Funds in the amount of \$576,664 with the statement “All subcontracts must contain all of the provisions of this agreement.” being added at the end of Item 12 on page 7.**

**Request approval of the 2007 Agreement between the City of Rapid City and the South Dakota Department of Transportation for accomplishing the Rapid City Area Transportation Planning Process – Federal Transit Administration Planning Funds in the amount of \$82,989**

Elkins advised that this Agreement is for funding from the Federal Transit Administration to finance the Metropolitan Planning Organization funds necessary to complete the transportation planning process.

**Bodensteiner moved, Jacobs seconded and motion carried unanimously to recommend approval of the 2007 Agreement between the City of Rapid City and the South Dakota Department of Transportation for accomplishing the Rapid City Area Transportation Planning Process – Federal Transit Administration Planning Funds in the amount of \$82,989.**

**Request for Approval of the 2007 Agreement between the City of Rapid City and the City of Box Elder in the amount of \$136,000**

Elkins advised that Box Elder’s funding request has been included in the 2007 Unified Planning Work Program. She stated that the City of Box Elder will need to follow all federal requirements in order to receive funding for their projects.

**Landguth moved, Wiest seconded and motion carried unanimously to recommend approval of the 2007 Agreement between the City of Rapid City and the City of Box Elder in the amount of \$136,000.**

**OTHER**

**Staff Report on lane configuration of Twilight Drive at S.D. Highway 44**

Heller reported that the South Dakota Department of Transportation has monitored this intersection and that no excessive delays have occurred for vehicles turning right onto S.D. Highway 44. She added that the South Dakota Department of Transportation will continue to monitor this intersection.

Bodensteiner thanked the City of Rapid City for making improvements at the West Boulevard Railroad Crossing.

**There being no further business, Bodensteiner moved, Burns seconded and motion carried unanimously to adjourn the meeting at 8:12 a.m.**