

**MINUTES
OF THE
CITIZENS' ADVISORY COMMITTEE
Thursday, March 29, 2007; 7:30 a.m.
1st Floor Community Room
City/School Administration Center
Rapid City, South Dakota**

MEMBERS PRESENT: Marc Jacobs, Joe McCarty, Adeline Kalmbach, Cal Wiest, Sandra Burns, Matthew Fitting and Tom Bodensteiner

STAFF PRESENT: Monica Heller and Jeanne Nicholson

OTHERS PRESENT: Mark Hoines – Federal Highway Administration, Terry Keller – SD Department of Transportation and Steve Hoff – HDR Engineering, Inc.

Chairperson Burns called the meeting to order.

INTRODUCTION OF NEW STAFF

Heller advised that she has been hired as the new Community Planning Coordinator. She added that Tim Roberts has been hired as the Transportation Planning Coordinator and that he will be starting in May.

PUBLIC INPUT

None

APPROVAL OF MINUTES OF NOVEMBER 30, 2006 AND JANUARY 18, 2007 MEETINGS

Fitting moved, Kalmbach seconded and motion carried unanimously to approve the minutes of the November 30, 2006 and January 18, 2007 meetings.

Bodensteiner entered the meeting at this time.

OLD BUSINESS

Construction Updates

Heller informed the Committee that currently Mountain View Road between Jackson Boulevard and Canyon Lake Road is closed and that the portion between Canyon Lake Road and West Main Street will be closed sometime next week. She noted that the anticipated completion date for this project is in June or July. She added that work has started on Exit 61 and that the work on this interchange will be in phases with the project being completed before the Sturgis Rally in 2008.

In response to McCarty's question regarding the Kansas City Street project, Heller stated that she would follow up with staff and give him a call.

In response to a question from Jacobs regarding Exit 51, Heller advised that the project will go to bid in the fall and work will start next spring. She added that utility construction has already started at Exit 51 and that work on the service road through Summerset should start next week. Additional discussion followed regarding the Black Hawk interchange.

Study Updates

Heller stated that work has begun on the Sheridan Lake Road Traffic Analysis but that no information was available to report. She added that staff is working with the consultant on the

Mt. Rushmore Road contract. She noted that currently there is no Future Land Use Planner but that staff will be moving forward on the Southeast Connector Future Land Use Plan.

NEW BUSINESS

Metropolitan Planning Organization 101 Presentation

Mark Hoines, Federal Highway Administration, provided a video on the Metropolitan Planning Organization process addressing the preparation of the required working documents, vision and goals, public participation, land use and the various modes of transportation.

Hoines added that South Dakota receives a minimum amount of federal funds regardless of the number of Metropolitan Planning Organizations within the state benefiting both Sioux Falls and Rapid City.

Keller stated that the Citizens' Advisory Committee is a vital committee for the Metropolitan Planning Organization process.

US Highway 16/16B Presentation – SD Department of Transportation

Steve Hoff, HDR Engineering, Inc., gave a presentation on the proposed alignments for the US Highway 16/16B interchange. He reviewed the goals and the design parameters for safer interchanges. He added that the single point intersection is preferable to the tight diamond because it accommodates continued growth and would only have one location for signalization. He also reviewed the proposed alignment for the section line road intersection and the Moon Meadows Road/Sammis Trail intersection.

Discussion followed concerning continuous traffic flow on US Highway 16, the Moon Meadows Road/Sammis Trail intersection and bike/pedestrian access along US Highway 16.

Bodensteiner moved, Kalmbach seconded and motion carried unanimously to extend the meeting past 8:30 a.m.

Fiscal Year 2006 Annual Listing of Obligated Transportation Projects

Heller advised that this report is a Federal requirement and it provides the ability to track projects originally included in the Transportation Improvement Program. She added that the South Dakota Department of Transportation has already provided their information and that this portion of the report includes information for the City of Rapid City, Meade County and Pennington County.

Citizens' Advisory Committee, Technical Coordinating Committee and Executive Policy Committee Bylaw Amendments

Heller advised that the Executive Policy Committee approved the Preliminary Bylaws at the January meeting. She noted that the Bylaws were revised to add the School Districts for Rapid City, Box Elder and Meade County to the Technical Coordinating Committee membership and to remove the Rapid City School District and to add the Box Elder City Council to the Executive Policy Committee membership.

Kalmbach moved, Bodensteiner seconded and motion carried unanimously to recommend approval of the revised Citizens' Advisory Committee, Technical Coordinating Committee and Executive Policy Committee Bylaws.

Operations Plan Update

Heller noted that the Executive Policy Committee also approved the Preliminary Operations Plan Update at the January meeting and the Operations Plan was updated to include the same revisions that were made to the Bylaws.

Kalmbach moved, Fitting seconded and motion carried unanimously to recommend approval of the Operations Plan Update.

Amendments to the 2007 Unified Planning Work Program and the 2007 Unified Planning Work Program Agreement

Heller stated that funds from the 2006 Unified Planning Work Program are being rolled into the 2007 Unified Planning Work Program to complete outstanding projects.

Kalmbach moved, Bodensteiner seconded and motion carried unanimously to recommend approval of the amendments to the 2007 Unified Planning Work Program and the 2007 Unified Planning Work Program Agreement.

2007 – 2011 Transportation Improvement Program Amendment #07-012

Heller advised that the South Dakota Department of Transportation is changing the funding source for the East Mall Drive project.

Kalmbach moved, Bodensteiner seconded and motion carried unanimously to recommend approval of the 2007 – 2011 Transportation Improvement Program Amendment #07-012.

Participation Plan

Heller requested the Committee to continue the Participation Plan to the June meeting.

Bodensteiner moved, Fitting seconded and motion carried unanimously to recommend that the Participation Plan be continued to the June 14, 2007 meeting.

Joint Cooperative Agreement Amendment

Heller noted that the only change to the Joint Cooperative Agreement is to change the Rapid City Planning Department to the Rapid City Growth Management Department.

Wiest moved, Bodensteiner seconded and motion carried unanimously to recommend approval of the Joint Cooperative Agreement Amendment.

2006 Annual Report

Heller stated that this report is provided to the Committee for informational purposes only. She noted the report identifies the expenditures and the work completed in 2006.

2004 – 2006 Pedestrian & Bicyclist Crash Report

Heller advised that this report is also provided to the Committee for informational purposes only. She noted that this report includes information for Rapid City only.

Socio-Economic Report

Heller noted that this report is another report provided to the Committee for informational purposes only.

OTHER

Staff report on the intersection at St. Francis Street, Aspen Avenue and Eastside Boyd's parking lot

McCarty expressed his opinion that speed bumps should be placed in this location. A brief discussion followed.

Bodensteiner advised that he will be moving from the West Boulevard area to Rainbow Ridge north of the interstate. A brief discussion followed regarding his membership on the Committee. A brief discussion followed regarding the East Anamosa Street project.

There being no further business, the meeting adjourned at 9:00 a.m.