

PUBLIC WORKS COMMITTEE MINUTES
Rapid City, South Dakota
February 1, 2011

The Public Works Committee meeting was called to order by Alderman Sam Kooiker at 12:30 p.m. (MST), February 1, 2011, in the Council Chambers of the City/School Administration Building.

Roll Call and Determination of Quorum

A quorum was determined with the following members answering the roll call: Alderpersons: Costello, Kooiker, Waugh, Mason, and Brown. The following arrived during the course of the meeting: None. The following were absent: None.

Staff members present included: Joel Landeen, Assistant City Attorney; Dale Tech, City Engineer; Marcia Elkins, Growth Management Director; Mary Floto, Assistant Finance Officer; Tim Behlings, Fire Department; Peter Ragnone, Police Department; and Brenda Vespested, Public Works Administrative Assistant.

(NOTE: For the sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)

Approve Minutes of January 11, 2011

Mason moved, second by Waugh to approve the minutes of January 11, 2011. Motion carried unanimously.

Adoption of the Agenda

Brown moved, second by Costello to approve the adoption of the agenda with the following additions. Motion carried unanimously.

- Item 5a: PW020111-22 – Beetle Infestation in Rapid City – Alderman Bill Waugh.
- Item 5b: PW020111-23 – Update on St. Joe Investments LLC – Alderman Jordan Mason.

SPECIAL ITEMS FROM THE PUBLIC

PW121410-02 – Presentation on Code Enforcement Structure – Dale Schumacher. (*Continued from the December 14, 2010, Public Works Committee Meeting*) Costello moved, second by Waugh to continue to the February 15, 2011, Public Works Committee Meeting. Motion carried unanimously. (*Continued to the February 15, 2011, Public Works Committee Meeting*)

ITEMS FROM ALDERPERSONS AND COMMITTEE REPORTS

PW121410-03 – Review of Sewer Backup Reimbursement Policy and Discussion of Damages Cap – Alderman Sam Kooiker. (*Continued from the December 14, 2010, Public Works Committee Meeting*) Costello moved, second by Brown to continue to the February 15, 2011,

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Public Works Committee Meeting Motion carried unanimously. *(Continued to the February 15, 2011, Public Works Committee Meeting)*

PW011111-13 – Parking Notification – Alderman Jordan Mason. *(Continued from the January 18, 2011, City Council Meeting)* Mason stated that there have been improvements and there is a design for the signs for notification in the parking ramp and at the parking lots. Mason would like this item continued in order to get an update from the Mayor. Costello moved, second by Waugh to continue to the February 15, 2011, Public Works Committee Meeting. Motion carried unanimously. *(Continued to the February 15, 2011, Public Works Committee Meeting)*

PW020111-01 – Report on Use of Automatic External Defibrillators – Alderman Sam Kooiker. Peter Ragnone reported that there have been four deployments since the defibrillators were instituted in the police cars about two years ago. Deployment means that the pads are removed from the machine and placed on a patient. Of the four deployments, shock was administered in two cases according to Ragnone. Ragnone said that of the two shocks that were administered, one patient is alive today. Kooiker believes that these defibrillators have been a good investment. Waugh moved, second by Brown to acknowledge the report. Motion carried unanimously. *On Consent Calendar*

PW020111-02 – Internet Posting of Monthly/Quarterly Income Statements for the Enterprise Funds – Alderman Sam Kooiker and Alderman Jordan Mason. Floto indicated that they are working on trying to find a statement for reporting and are looking at different software. Waugh indicated that the some of the Enterprise Funds create their own monthly or quarterly reports and could report directly back to the Council. Brown moved, second by Costello to continue to the February 14, 2011, Public Works Committee Meeting. Motion carried unanimously. *(Continued to the February 15, 2011, Public Works Committee Meeting)*

PW020111-22 – Beetle Infestation in Rapid City – Alderman Bill Waugh. Waugh would like all the areas in Rapid City inspected for beetle infestation. Waugh moved, second by Brown to direct staff to look at funding for inspection of trees for beetle infestation in Rapid City. Mason offered his assistance to staff to share his research and resources collected on the pine beetle infestation. Motion carried unanimously. *On Consent Calendar*

PW020111-23 – Update on St. Joe Investments LLC – Alderman Jordan Mason. Mason would like some clarification on a memo that the City Attorney Jason Green sent to the Committee. Landeen suggested that this be discussed with Green at City Council. Waugh moved, second by Costello to acknowledge the report. Motion carried unanimously. *On Consent Calendar*

ITEM FROM THE CITY ATTORNEY

PW083110-35 – Sign Encroachments into the Right-of-Way – Imperial Hotel Sign at 100 St. Joseph Street. *(Continued from the January 11, 2011, Public Works Committee Meeting)* Waugh moved, second by Brown to continue to the March 1, 2011, Public Works Committee Meeting. Motion carried unanimously. *(Continued to the March 1, 2011, Public Works Committee Meeting)*

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APPROVE CHANGE ORDER

PW020111-03 – Waugh moved, second by Brown to Approve Change Order No. 1 to Belfor Environmental for Landfill Leachate Removal & Remediation, Project No. LF07-1681 / CIP No. 50694, for an increase of \$1,605.83. Motion carried unanimously. *On Consent Calendar*

AUTHORIZE STAFF TO ADVERTISE FOR BIDS

PW020111-04 – Waugh moved, second by Costello to Authorize Staff to Advertise for Bids for Roll Off Truck, Solid Waste Collections Division, SW7101-2. Estimated cost: \$140,000.00. Motion carried unanimously. *On Consent Calendar*

Brown moved, second by Mason to approve PW020111-05, PW020111-06, PW020111-07, PW020111-08, PW020111-09, PW020111-10, PW020111-11, PW020111-12, PW020111-13, PW020111-14, and PW020111-15. PW020111-05 – Water Treatment Coagulant, Water Division. Estimated cost: \$50,000.00. PW020111-06 – Bids for Water Treatment Chlorine Gas and Hydrofluosilicic Acid. Estimated cost: \$72,000.00. PW020111-07 – Utility Cut Portland Concrete Replacement, Water & Water Reclamation Divisions. Estimated cost: \$75,000.00. PW020111-08 – Ready Mixed Concrete, Various City Departments. Estimated cost: \$63,000.00. PW020111-09 – Odor Control Chemical for Lift Stations, Water Reclamation Division. Estimated cost: \$75,000.00. PW020111-10 – Limestone Gravel, Various City Departments. Estimated cost: \$87,000.00. PW020111-11 – Hot Mixed Asphaltic Concrete, Various City Departments. Estimated cost: \$161,000.00. PW020111-12 – Roadway Deicer Sodium Chloride (Salt), Street Division. Estimated cost: \$500,000.00. PW020111-13 – Sweeper Broom Refills, Street Division. Estimated cost: \$30,000.00. PW020111-14 – East St. Francis Alley Storm Sewer, Project No. DR11-1917 / CIP No. 50847. Estimated cost: \$38,905.00. PW020111-15 – Rapid Creek Trunk Sewer Manhole Rehabilitation, Project No. SS10-1852 / CIP No. 50194. Estimated cost: \$225,000.00. Motion carried unanimously. *On Consent Calendar*

AUTHORIZE MAYOR AND FINANCE OFFICER TO SIGN

PW110910-10 – Waugh moved, second by Brown to continue to the February 15, 2011, Public Works Committee Meeting a Sewer Service Agreement Between Rapid Valley Sanitary District and the City of Rapid City, South Dakota. *(Continued from the December 14, 2010, Public Works Committee Meeting)* Motion carried unanimously. *(Continued to the February 15, 2011, Public Works Committee Meeting)*

PW020111-16 – Waugh moved, second by Brown to Authorize Mayor and Finance Officer to Sign a Professional Services Agreement with RESPEC, Inc. for the Southside Ditch Water Right Validation, Project No. W11-1933 / CIP No. 50303, in the amount of \$20,000.00. Motion carried unanimously. *On Consent Calendar*

PW020111-17 – Waugh moved, second by Costello to Authorize Mayor and Finance Officer to Sign an Agreement for Recyclable Materials Marketing Agent Services between City of Rapid City and Ace Steel & Recycling, Inc. Motion carried unanimously. *On Consent Calendar*

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ENGINEERING DIVISION

PW020111-18 – Waugh moved, second by Costello to Approve Authorize Lowering the Percentage of Work that the General Contractor must perform from 50% to 35% for the Jackson Springs Water Treatment Plant Construction, Project No. WTP10-1858 / CIP No. 50789. Motion carried unanimously. *On Consent Calendar*

PW020111-19 – Brown moved, second by Waugh to Authorize Staff to Seek Proposals for Engineering Services for the Mount Rushmore Road Utilities Project (Phase 1), Project No. SSW11-1926 / CIP No. 50840. Estimated cost of project: \$3,600,000. Motion carried unanimously. *On Consent Calendar*

WATER DIVISION

PW020111-20 – Costello moved, second by Waugh to Authorize Staff to Purchase new current year model $\frac{3}{4}$ Ton 4X4 Truck with Extended Cab, State Contract #16030, from McKie Ford, Rapid City, at state contract price of \$24,000.00. Motion carried unanimously. *On Consent Calendar*

WATER RECLAMATION DIVISION

PW020111-21 – Waugh moved, second by Costello to Authorize Staff to Seek Proposals for Alfalfa/Hay Harvest. Motion carried unanimously. *On Consent Calendar*

DEPARTMENT OF GROWTH MANAGEMENT

No. 10FV018 - Section 24, T1N, R7E – Brown moved, second by Waugh to Approve with staff stipulations a request by Wolverton & Associates for THF Stoneridge Development, LLC for a **Fence Height Exception to allow a 10 foot high fence in lieu of an 8 foot high fence in the General Commercial District** for a portion of Lot 1, Block 2 of Fifth Street Office Plaza, and a portion of the S $\frac{1}{2}$ of the NE $\frac{1}{4}$, Section 24, T1N, R7E, BHM, Rapid City, Pennington County, South Dakota, More fully described as follows: Commencing at southeasterly corner of Lot 21 of Block 4 Eastridge Estates Subdivision, common to the southwesterly corner of Lot 4 of Block 2 of Fifth Street Office Plaza, thence S89°37'17"E, along the southerly boundary of said Lot 4 of Block 2, a distance of 134.82 feet, and the point of beginning; Thence first course: S89°37'17"E, along the southerly boundary of said Lot 4 of Block 2, a distance of 233.03 feet, to the southeasterly corner of said Lot 4 of Block 2, common to the southwesterly corner of Lot 3 of Block 2 of Fifth Street Office Plaza; Thence second course: S81°56'11"E, along the southerly boundary of said Lot 3 of Block 2, a distance of 205.60 feet, to the southeasterly corner of said Lot 3 of Block 2, common to the southwesterly corner of Lot 2 of Block 2 of Fifth Street Office Plaza; Thence third course: S81°55'52"E, along the southerly boundary of said Lot 2 of Block 2, a distance of 60.98 feet, to a corner on the southerly boundary of said Lot 2 of Block 2; Thence fourth course: S72°01'35"E, along the southerly boundary of said Lot 2 of Block 2, a distance of 161.84 feet, to the southeasterly corner of said Lot 2 of Block 2; Thence fifth course: S77°25'15"E a distance of 217.74 feet; Thence sixth course: N27°30'18"E, a distance of 281.17 feet, to a point on the westerly edge of Fifth Street right-of-way, common to a point on the northerly boundary of Lot 1 of Block 2 of Fifth Street Office Plaza; Thence seventh course: S62°29'41"E, along the westerly edge of said Fifth Street right-of-way, common to the northerly

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boundary of said Lot 1 of Block 2, a distance of 279.03 feet, to the northeasterly corner of said Lot 1 of Block 2; Thence eighth course: S62°29'05"E, along the westerly edge of said Fifth Street right-of-way, a distance of 134.83 feet; Thence ninth course: curving to the right, along the westerly edge of said Fifth Street right-of-way, on a curve with a radius of 909.00 feet, a delta angle of 14°12'45", a length of 225.48 feet, a chord bearing of S55°23'16"E, and chord distance of 224.91 feet; Thence tenth course: S42°58'26"W, along the westerly edge of said Fifth Street right-of-way, a distance of 12.00 feet; Thence eleventh course: S42°54'18"W, a distance of 296.40 feet; Thence twelfth course: S45°50'37"E, a distance of 81.18 feet; Thence thirteenth course: S00°18'52"W, a distance of 297.86 feet, to a point on the northerly edge of Stumer Road right-of-way; Thence fourteenth course: curving to the left, along the northerly edge of said Stumer Road right-of-way, on a curve with a radius of 430.50 feet, a delta angle of 12°59'30", a length of 97.62 feet, a chord bearing of S53°34'37"W, and chord distance of 97.41 feet; Thence fifteenth course: curving to the right, along the northerly edge of said Stumer Road right-of-way, on a curve with a radius of 369.50 feet, a delta angle of 43°15'37", a length of 278.99 feet, a chord bearing of S68°41'45"W, and chord distance of 272.41 feet; Thence sixteenth course: N89°40'48"W, along the northerly edge of said Stumer Road right-of-way, a distance of 730.69 feet; Thence seventeenth course: curving to the right, along the northerly edge of said Stumer Road right-of-way, on a curve with a radius of 369.50 feet, a delta angle of 30°00'38", a length of 193.54 feet, a chord bearing of N74°39'10"W, and chord distance of 191.33 feet; Thence eighteenth course: N59°42'02"W, along the northerly edge of said Stumer Road right-of-way, a distance of 351.37 feet; Thence nineteenth course: N12°34'45"E, a distance of 728.41 feet, to the point of beginning, more generally described as being located northeast of the intersection of Stumer Road and Black Hills Boulevard. Motion carried unanimously. *On Consent Calendar*

No. 11VE001 - County Heights Subdivision – Waugh moved, second by Costello to Approve a request by Byron and Nancy Lowery for a **Vacation of Utility and Drainage Easement** for Lot 26 of Block 6 of County Heights Subdivision, Section 3, T1N, R8E, BHM, Pennington County, South Dakota, more generally described as being located at 1606 Plateau Lane. Motion carried unanimously. *On Consent Calendar*

ADJOURN

There being no further business to come before the Committee, a motion was made by Waugh, second by Costello to adjourn the Public Works Committee meeting at 12:54 p.m. Motion carried unanimously.