

PUBLIC WORKS COMMITTEE MINUTES
Rapid City, South Dakota
March 1, 2011

The Public Works Committee meeting was called to order by Alderman Sam Kooiker at 12:30 p.m. (MST), March 1, 2011, in the Council Chambers of the City/School Administration Building.

Roll Call and Determination of Quorum

A quorum was determined with the following members answering the roll call: Alderpersons: Costello, Kooiker, Waugh, Mason, and Brown. The following arrived during the course of the meeting: None. The following were absent: None.

Staff members present included: Jason Green, City Attorney; Robert Ellis, Public Works Director; Dale Tech, City Engineer; Marcia Elkins, Growth Management Director; Pauline Sumption, Finance Officer; Dave Stratton, Police Department; and Brenda Vespested, Public Works Administrative Assistant.

(NOTE: For the sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)

Approve Minutes of February 15, 2011

Waugh moved, second by Brown to approve the minutes of February 15, 2011. Motion carried unanimously.

Adoption of the Agenda

Brown moved, second by Costello to approve the adoption of the agenda. Motion carried unanimously.

ITEMS FROM THE CITY ATTORNEY

PW083110-35 – Sign Encroachments into the Right-of-Way – Imperial Hotel Sign at 100 St. Joseph Street. *(Continued from the February 1, 2011, Public Works Committee Meeting)* Brown moved, second by Costello to recommend that the Mayor direct the City Attorney’s Office to draft an ordinance to address existing sign or other vertical encroachments that do not impede the use of the right of way for passage. Motion carried unanimously. *On Consent Calendar*

AUTHORIZE STAFF TO ADVERTISE FOR BIDS

PW030111-02 – Costello moved, second by Waugh to Authorize Staff to Advertise for Bids for Flormann Street Watermain Reconstruction, Project No. W11-1931 / CIP No. 50860. Estimated cost: \$225,000.00. Motion carried unanimously. *On Consent Calendar*

PW030111-03 – Waugh moved, second by Costello to Authorize Staff to Advertise for Bids for Street Rehabilitation Project #4 – Meadowbrook Drive, Parkridge Drive & Morningview Drive, Project No. ST11-1913 / CIP No. 50844. Estimated cost: \$490,000.00. Motion carried unanimously. *On Consent Calendar*

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PW030111-04 – Brown moved, second by Waugh to Authorize Staff to Advertise for Bids for Jackson Boulevard Greenway Tract Utilities, Project No. SSW11-1929 / CIP No. 50856. Estimated cost: \$1,100,000.00. Motion carried unanimously. *On Consent Calendar*

AUTHORIZE MAYOR AND FINANCE OFFICER TO SIGN

PW030111-05 – Waugh moved, second by Costello to Authorize Mayor and Finance Officer to Sign Right of Way Certificate, Letting Authorization, and Utilities Certificate with the SD Department of Transportation for East Anamosa Street Extension, (La Crosse to Luna), State Project No. P 1648(02), PCN 0116, City Project No. ST04-1397 / CIP No. 50316. Motion carried unanimously. *On Consent Calendar*

PW030111-06 – Waugh moved, second by Mason to Authorize Mayor and Finance Officer to Sign Right of Way Certificate, Letting Authorization, and Utilities Certificate with the SD Department of Transportation for East Anamosa Street Extension, (Luna to Century), State Project No. P 1648(01), PCN 00UR, City Project No. ST04-1397 / CIP No. 50316. Motion carried unanimously. *On Consent Calendar*

PW030111-07 – Waugh moved, second by Brown to Authorize Mayor and Finance Officer to Sign a Professional Services Agreement with FMG Engineering Company, Inc. for design services for County Heights Drainage Basin Design Plan Amendment, Project No. DR10-1870 / CIP No. 50757, in the amount of \$65,350.00. Motion carried unanimously. *On Consent Calendar*

PW030111-08 – Brown moved, second by Costello to Authorize Mayor and Finance Officer to Sign a Professional Services Agreement with HDR Engineering, Inc. for Water Reclamation Facility Pretreatment Improvements – Evaluation Phase, Project No. WRF11-1928 / CIP No. 50855, in the amount of \$44,933.00. Motion carried unanimously. *On Consent Calendar*

PW030111-09 – Waugh moved, second by Costello to Authorize Mayor and Finance Officer to Sign Amendment No. 1 to the Professional Services Agreement with FMG, Inc. for the Anamosa Street Utilities Reconstruction (Haines to Midway), Project No. ST05-1472 / CIP No. 50519, in the amount of \$14,370.00. Motion carried unanimously. *On Consent Calendar*

ENGINEERING DIVISION

PW030111-10 – Waugh moved, second by Brown to Authorize Staff to Seek Proposals for Consultant Services for the Horace Mann Pool Replacement Feasibility Study, Project No. PR11-6024 / CIP No. 50864. Vision 2012 project. There was discussion on funding. Motion carried unanimously. *On Consent Calendar*

WATER DIVISION

PW030111-11 – Waugh moved, second by Costello to Authorize Staff to purchase a new current year model ½ Ton 4X4 Truck with Extended Cab, State Contract #16029 from Lamb Chevrolet (Onida, SD) for \$24,000. (Local vendors unable to meet state pricing). Motion carried unanimously. *On Consent Calendar*

GROWTH MANAGEMENT DEPARTMENT

No. 11VE004 - Rushmore Crossing – Waugh moved, second by Costello to Approve a request by Renner & Associates, LLC for Jack Degagne for a **Vacation of a portion of a Minor Drainage and Utility Easement** for Lot 2A and Lot 2B of Block 3 of Rushmore Crossing, S1/2 of the SW1/4 of Section 29, T2N, R8E, BHM, Rapid City, Pennington County, South Dakota, more generally described as being located at 1510 and 1516 Eglin Street. Motion carried unanimously. *On Consent Calendar*

No. 11FV001 - Section 11, T1N, R7E – Waugh moved, second by Brown to Approve with staff stipulations a request by CETEC Engineering Services for City of Rapid City for a **Fence Height Exception to allow an 8 foot high fence in lieu of a maximum 6 foot high fence in the Park Forest District** for Tract J in the SW1/4 NW1/4 of Section 11, T1N, R7E, BHM, Rapid City, Pennington County, South Dakota, more generally described as being located at Skyline Drive at Flormann Street. Motion carried unanimously. *On Consent Calendar*

No. 11FV002 - South Boulevard Addition – Waugh moved, second by Mason to Approve with staff stipulations a request by Steven Dunn for Black Hills Power for a **Fence Height Exception to allow a 9 foot high fence and/or wall in lieu of a maximum 4 foot high fence and/or wall in the front yard and to allow a 9 foot high fence and/or wall in lieu of a maximum 8 foot high fence and/or wall in a side or rear yard in the General Commercial District** for Lot C of Lots 11-16 of Block 35 of South Boulevard Addition, Section 12, T1N, R7E, BHM, Rapid City, Pennington County, South Dakota, more generally described as being located at the southwest corner of the intersection of Cleveland Street and Tower Road. Motion carried by a vote of 4-0, with Costello abstaining.

Waugh moved, second by Costello to approve 11TP004, 11TP005, and 11TP006. 11TP004 – 2011-2015 Transportation Improvement Program Amendment #11-002R. For increase in funding for purchase of Sheridan Lake Road Right-of-way for Jackson Boulevard project. 11TP005 – 2011–2015 Transportation Improvement Program Amendment #11-003R. For purchase of Automated Voice System (AVS) and construction of fuel depot facility. 11TP006 – 2011–2015 Transportation Improvement Program Amendment #11-004R. To delete project cost in 2014 to add Professional Engineering in 2011 for Elk Vale Road and Elk Creek Road. Motion carried unanimously. *On Consent Calendar*

11TP007 – Rapid City Area Metropolitan Planning Organization 2010 Traffic Volume Counts Report. Costello moved, second by Waugh to acknowledge the report. Motion carried unanimously. *On Consent Calendar*

ADDENDUM NO. 1:

ITEMS FROM ALDERMAN AND COMMITTEE REPORTS

PW030111-12 – Internal Auditing Update – Alderman Jordan Mason. Mason gave an update on the progress and reported on a proposal for internal auditing. Mason indicated that he will be coming back within a couple of weeks to show examples of how different audits have saved other cities money. Waugh moved, second by Brown to acknowledge the report. Motion carried unanimously. *On Consent Calendar*

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ADJOURN

There being no further business to come before the Committee, a motion was made by Costello, second by Waugh to adjourn the Public Works Committee meeting at 12:51 p.m. Motion carried unanimously.