PUBLIC WORKS COMMITTEE MINUTES
Rapid City, South Dakota
February 15, 2011

The Public Works Committee meeting was called to order by Alderman Sam Kooiker at 12:30 p.m. (MST), February 15, 2011, in the Council Chambers of the City/School Administration Building.

Roll Call and Determination of Quorum

A quorum was determined with the following members answering the roll call: Alderpersons: Costello, Kooiker, Waugh, Mason, and Brown. The following arrived during the course of the meeting: None. The following were absent: None.

Staff members present included: Jason Green, City Attorney; Robert Ellis, Public Works Director; Dale Tech, City Engineer; Marcia Elkins, Growth Management Director; Pauline Sumption, Finance Officer; Tim Behlings, Fire Department; Peter Ragnone, Police Department; and Brenda Vespested, Public Works Administrative Assistant.

(NOTE: For the sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)

Approve Minutes of February 1, 2011

Waugh moved, second by Brown to approve the minutes of February 1, 2011. Motion carried unanimously.

Adoption of the Agenda

Brown moved, second by Waugh to approve the adoption of the agenda. Motion carried unanimously.

SPECIAL ITEMS FROM THE PUBLIC

PW121410-02 – Presentation on Code Enforcement Structure – Dale Schumacher. *(Continued from the February 1, 2011, Public Works Committee Meeting)* Jeff Barbier gave an update on what Code Enforcement has been doing in the community. Barb Garcia gave a presentation on the current Code Enforcement process. Mayor Hanks commented on the progress that Code Enforcement has made in the last year. Dale Schumacher stated that he has met with Barb Garcia and believes that the current processes outlined in her presentation will work. Waugh moved, second by Brown to acknowledge the report. Motion carried unanimously. *On Consent Calendar*

ITEMS FROM THE MAYOR

PW021511-01 – Report on Funding Recommendations from the Opportunity Capture Fund Oversight Board (SymCom, Inc.). Mayor Hanks gave a report on the fund recommendation from the Opportunity Capture Fund Oversight Board for a request by SymCom Inc. Brown moved, second by Waugh to acknowledge the report. Motion carried unanimously. *On Consent Calendar*

ITEMS FROM ALDERPERSONS AND COMMITTEE REPORTS

PW121410-03 – Review of Sewer Backup Reimbursement Policy and Discussion of Damages Cap – Alderman Sam Kooiker. *(Continued from the February 1, 2011, Public Works Committee Meeting)* Ellis explained the proposed changes to the ordinance. Waugh moved, second by Costello to adopt Resolution #2011-017 with the changes indicated by Ellis. Motion carried unanimously. *On Consent Calendar*

PW011111-13 – Parking Notification – Alderman Jordan Mason. *(Continued from the February 1, 2011, City Council Meeting)* Mayor Hanks showed the Committee the new signs that will be posted. Dan Senftner sees a need for long term parking notification when entering the City on 5th street and Interstate 90. Waugh moved, second by Brown to acknowledge the report. Motion carried unanimously. *On Consent Calendar*

PW020111-02 – Internet Posting of Monthly/Quarterly Income Statements for the Enterprise Funds – Alderman Sam Kooiker and Alderman Jordan Mason. *(Continued from the February 1, 2011, City Council Meeting)* Sumption has done some research with the current accounting software package and there is a report that is called an income statement; but it is truly not accurate at this point. Sumption said that her office is working on correcting this income statement and then it will be easy to post the reports to the website. Costello moved, second by Waugh to continue to the March 15, 2011, Public Works Committee Meeting. Motion carried unanimously. *(Continued to the March 15, 2011, Public Works Committee Meeting)*

PW021511-02 – Waugh moved, second by Mason to Approve .16 Utility funding of $2,650,000.00 for the Seger Drive / Dyess Avenue Sanitary Sewer Extension Project – .16 Utility Fund Oversight Committee. Motion carried unanimously. *On Consent Calendar*

PW021511-18 – Domesticated Chickens in Rapid City – Alderman Aaron Costello. Costello indicated that he has been contacted by citizens that would like to raise chickens within the city limits in order to have a source for fresh eggs. John Buxcel, Karen Buxcel, Luke Anderson, Eric Krantz, Nisa Schweisow, and Kelly Lytle were present to ask the City Council to consider and support an ordinance change to allow raising chickens in the city limits. Waugh moved, second by Brown to direct the City Attorney's Office to work with Alderman Costello to draft an ordinance to allow chickens in Rapid City. Motion carried unanimously. *On Consent Calendar*

APPROVE CHANGE ORDER

PW021511-03 – Waugh moved, second by Costello to Approve Change Order No. 1F to J&J Asphalt Company for Catron Boulevard Turn Lane at Belgarde Boulevard, Project No. ST10-1866 / CIP No. 50751, for a decrease of $9,240.15. Motion carried unanimously. *On Consent Calendar*

PW021511-04 – Waugh moved, second by Costello to Approve Change Order No. 3 to RCS Construction, Inc. for WRF 2010 Improvements, Project No. WRF10-1856 / CIP No. 50791, for an increase of $18,629.00. Motion carried unanimously. *On Consent Calendar*

AUTHORIZE STAFF TO ADVERTISE FOR BIDS

Brown moved, second by Waugh to Authorize Staff to Advertise for Bids for PW021511-05 and PW021511-06. PW021511-05 – Kepps Water Main Extension, Project No. W08-1702 / CIP No. 50625. Estimated cost: $650,000.00. PW021511-06 – Kepps Reservoir Control Valve Station, Project No. W10-1845 / CIP No. 50784. Estimated cost: $450,000.00. Motion carried unanimously. *On Consent Calendar*

PW021511-07 – Waugh moved, second by Costello to Authorize Staff to Advertise for Bids for Dyess Avenue & Beale Street Overlay, Project No. ST09-1826 / CIP No. 50775. Estimated cost: $92,200.00. Motion carried unanimously. *On Consent Calendar*

PW021511-08 – Costello moved, second by Waugh to Authorize Staff to Advertise for Bids for Well No. 8 Pump Replacement, Project No. W10-1896 / CIP No. 50833. Estimated cost: $65,000.00. Motion carried unanimously. *On Consent Calendar*

PW021511-09 – Costello moved, second by Brown to Authorize Staff to Advertise for Bids for Pavement Marking – Lane Line Painting, Project No. PM11-1934 / CIP No. 50594. Estimated cost: $61,050.00. Motion carried unanimously. *On Consent Calendar*

AUTHORIZE MAYOR AND FINANCE OFFICER TO SIGN

PW110910-10 – Waugh moved, second by Costello to Continue to the March 15, 2011, Public Works Committee Meeting a Sewer Service Agreement Between Rapid Valley Sanitary District and the City of Rapid City, South Dakota. Motion carried unanimously. *(Continued to the March 15, 2011, Public Works Committee Meeting)*

PW021511-10 – Waugh moved, second by Costello to Authorize Mayor and Finance Officer to Sign a Professional Services Agreement for construction observation services with Ferber Engineering Company, Inc. for Canyon Lake Drive Reconstruction, Project No. WTP10-878 / CIP No. 50004, in the amount of $612,710.00. Motion carried unanimously. *On Consent Calendar*

PW021511-11 – Waugh moved, second by Brown to Authorize Mayor and Finance Officer to Sign a Permanent Utility Easement granted by the City of Rapid City to Black Hills Power, Inc. for electrical power system work related to the Main Street Square Site Development, Project No. PR10-1901 / CIP No. 50839. Motion carried unanimously. *On Consent Calendar*

PW021511-12 – Brown moved, second by Waugh to Authorize Mayor and Finance Officer to Sign an Agreement with SD Department of Transportation for right of way and property acquisition responsibilities related to the Jackson Boulevard Utilities Reconstruction, Project No. SSW09-1509 / CIP No. 50351. Motion carried unanimously. *On Consent Calendar*

ENGINEERING DIVISION

PW021511-13 – Waugh moved, second by Costello to Authorize Lowering the Percentage of Work that the General Contractor must perform from 50% to 35% for the Kepps Reservoir Control Valve Station, Project No. W10-1845 / CIP No. 50784. Motion carried unanimously. *On Consent Calendar*

PW021511-14 – Costello moved, second by Waugh to Authorize Staff to Seek Proposals for Engineering Services for the Rapid City Public Works Fleet Fueling Station, Project No. PW11-1941 / CIP No. 50863. Estimated cost of project: $500,000.00. Kooiker asked Ellis to contact the DOT to explore a joint fueling station. Motion carried unanimously. *On Consent Calendar*

PW021511-15 – Waugh moved, second by Brown to Authorize Staff to Seek Proposals for Professional Services for Solid Waste Rate Study; Project No. SW11-1940; CIP No. 50862. Estimated cost of project: $100,000.00. Motion carried unanimously. *On Consent Calendar*

RAPID TRANSIT DIVISION

PW021511-16 – Waugh moved, second by Costello to Authorize Staff to submit a Federal Transit Administration (FTA) Section 5307 grant application for 2011 in the amount of $782,805. Motion carried unanimously. *On Consent Calendar*

GROWTH MANAGEMENT DEPARTMENT

No. 11VE002 – Buffalo Ridge Subdivision – Waugh moved, second by Costello to Approve a request by Ron Davis for a **Vacation of Major Drainage Easement** for Lot 1 of Buffalo Ridge Subdivision located in Section 11, T1N, R8E, BHM, Pennington County, South Dakota, more generally described as being located at the southeast corner of the intersection of Shaw Court and Reservoir Road. Motion carried unanimously. *On Consent Calendar*

COMMUNITY RESOURCES DEPARTMENT

PW021511-17 – GIS Presentation on New RapidMap Zoning Layer – Don Jarvinen. Jarvinen gave a presentation on the RapidMap zoning layer. Waugh moved, second by Brown to acknowledge the report. Motion carried unanimously. *On Consent Calendar*

ADDENDUM NO. 1:

ITEMS FROM ALDERMAN AND COMMITTEE REPORTS

PW021511-19 – Sidewalks on Disk Drive – Alderman Jordan Mason, Alderman Aaron Costello, and Alderwoman Deb Hadcock. Mason showed the Committee some pictures of the area and would like to see the sidewalks finished. Costello moved, second by Mason to direct the Mayor to authorize staff to contact the property owners to explore their interest in providing sidewalks. Motion carried unanimously. *On Consent Calendar*

ADJOURN

There being no further business to come before the Committee, a motion was made by Costello, second by Waugh to adjourn the Public Works Committee meeting at 1:44 p.m. Motion carried unanimously.