

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE MINUTES  
City of Rapid City, South Dakota

C/SAC -- 3rd Floor, West Conference Room  
February 20, 2009

Finance Officer Jim Preston called the meeting to order at 10:02 A.M. with the following Committee members present: Aldermen Patti Martinson and Deb Hadcock; and City staff: Growth Management Director Marcia Elkins, City Engineer Dale Tech (proxy) and Administrative Assistant Jeri Taton (proxy). Others present included Project Administrator Rodell Grosz, Compliance Specialist Toni Broom, Assistant Finance Officer Pauline Sumption, Chief Accountant Tracy Davis, and Administrative Coordinator Amber Sitts. The following arrived after the meeting was called to order: Alderman Karen Gundersen Olson, Public Works Director Robert Ellis and Parks and Recreation Director Jerry Cole.

Tech moved, second by Elkins and carried to approve the **minutes for January 16, 2009**.

Alderman Karen Gundersen Olson entered the meeting.

It was reported that the **Capital Plan for Streets, Drainage, MIP Projects** is currently being updated for the next five years, so there is no update at this time. Also, Toni Broom will be attending future CIP meetings in place of Dan Coon. Hadcock moved, second by Olson and carried to acknowledge the report.

Grosz addressed the **update on ADA signs for CSAC** and stated that the City and School have funding available. The estimated cost of the project is \$8,000, so the City's portion will be approximately \$4,800.

Public Works Director Robert Ellis entered the meeting.

It was indicated that the funds can come from Government Buildings which is part of the maintenance of the CSAC building. Elkins moved, second by Olson to acknowledge the report. Responding to a question from Olson, Grosz explained that the updates will bring signs into compliance, which includes adding Braille and correct lettering sizes. Motion carried.

Sumption addressed the **complete report of ADA issues and funding sources**. She received ADA upgrade lists for Parks and Recreation and CSAC, and it was reported that the Public Works facilities have been brought into compliance with the exception of the Landfill. Hadcock wanted a priority list of ADA updates needed for the parks so that the Council can make good decisions. Ellis explained that Public Works is in charge of maintaining the right-of-way, and each time they complete a project, they bring that area into ADA compliance. They also need to establish \$50,000 for ADA improvements with public input. The Mayor's committee for disabilities stated that they want focus on the downtown area first, then arterial streets and then neighborhoods. Hadcock reiterated that she wants to see a list of everything that needs to be done in the Parks. Grosz indicated that the Mayor's Assistant has a book that lists necessary updates and an estimated date when the items will be done. Elkins moved, second by Ellis to continue this to the March 27, 2009 CIP meeting. Olson stated that she would like to look at this book to understand how it is compiled. Preston asked for clarification on what type of list Hadcock wants and pointed out that the Public Works priority list is based on areas, not detailed projects. Olson suggested that she and Hadcock look at the material from the Mayor's Assistant before the next meeting so that a better decision can be made. Motion carried.

Grosz explained that the **ADA upgrades at Robbinsdale Park** project was complaint driven, so he confirmed that it can be funded with the \$50,000 Federal Highway funds. Responding to a question from Olson, Grosz explained that if an item is complaint driven the City can be sued if no action is taken. Elkins stated that it appears that there is \$48,000 available in the Parks and Recreation contingency fund and encouraged the use of these funds if possible. Ellis moved, second by Elkins to take funds from Parks and Recreation contingency. Taton expressed her concern and encouraged the committee to continue this item instead. She said they have several major projects needing attention that would require use of these funds. Grosz added that a decision is necessary so that the project can be bid in April.

Substitute motion was made by Hadcock, second by Olson to continue to the March 27, 2009 CIP meeting. Elkins spoke against the motion stating that the project needs to be completed before summer. Sumption reminded the group that the original request was to take the funds from CIP contingency, and this could still be an option. Ellis mentioned his concern for using the \$50,000 for the park project as they will not be able to meet their goal for streets if this fund is used for other projects.

Parks and Recreation Director Jerry Cole entered the meeting.

Cole stated that the contingency is there for several large projects. Hadcock requested to withdraw her motion to continue, but Olson did not agree. Upon vote being taken, motion failed.

Debate continued on the original motion to take the funds from Parks and Recreation contingency. Cole explained that they have projects coming up that need funding, including Vicki Powers Park and Playground, and Wilderness Park. The Wilderness Park project will require sidewalks, which were not budgeted. Substitute motion was made by Cole, second by Hadcock to take this to the Parks and Recreation Advisory Board and return to CIP on March 27, 2009. Elkins pointed out that delaying approval of this project will cause the construction to be done in the fall in order to avoid summer activities. It was indicated that this area is used for warm ups, but players will be able to find another place to do that. Cole stated that Harney League has also agreed to offer transportation to the back field which will help as well. Upon roll call vote being taking, the following voted AYE: Patti Martinson, Deb Hadcock, Karen Olson, Jim Preston and Jerry Cole; NO: Marcia Elkins and Robert Ellis. Motion carried.

Hadcock moved, second by Olson to continue the **Milo Barber Funding** discussion to the March 27, 2009 CIP meeting. Motion carried.

Elkins moved, second by Hadcock to continue **consideration of the project list for the Government Building's five year plan** to the March 27, 2009 CIP meeting. Preston explained that they will have reconciliation done by the March CIP meeting, which will allow time to see what is available in the funding. Elkins made a request that the stimulus plan is reviewed by the Finance Department to determine any of the projects can be constructed with those funds. Motion carried.

Martinson stated her interest in the **City Building Energy Efficiency Evaluation**, and Ellis reported that he and Martinson discussed how some City buildings can be made more green. He mentioned that maybe a line item could be added to Government Buildings to allow such things as replacement of older, less efficient products. Hadcock pointed out that there might be funding from the government for green buildings. Olson mentioned that it is important to understand what is currently covered in the energy efficiency evaluation, and if we want to expand it, then it is important to know what is to be included. Hadcock moved, second by Martinson to continue to the March 27, 2009 CIP meeting to allow incorporation with the five year plan. Ellis pointed out that an

evaluation will require professional services, and he agreed to try to find out an estimated cost for that service. Motion carried.

Elkins moved, second by Hadcock to continue approval of the Parks and Recreation CIP five year plan to the March 27, 2009 CIP meeting with a request that the Parks and Recreation subcommittee consider adding an ADA upgrade element. Motion carried.

Ellis reported that the Department of Transportation released a list of projects that they plan to do with the stimulus funds after Federal Highway approval. The only project in Rapid City is for Highway 16 from Cathedral down to Hart Ranch. They would like to give the remaining balance to local government using existing formulas for dispersing funds, and about \$2.1 million would come to Rapid City for an arterial street project. The Federal Transit Administration has indicated that Rapid City will also receive about \$1.2 million in stimulus funds, so Ellis is targeting fully funding Milo Barber. Hadcock moved, second by Olson and carried to acknowledge the report.

There being no further business, the meeting adjourned at 11:10 A.M., and it was noted the next scheduled meeting is March 27, 2009 at 10:00 A.M. in the C/SAC, 3<sup>rd</sup> Floor West Conference Room.