CAPITAL IMPROVEMENTS PROGRAM COMMITTEE MINUTES
City of Rapid City, South Dakota

C/SAC -- 3rd Floor, West Conference Room
November 21, 2008

Finance Officer Jim Preston called the meeting to order at 10:00 A.M. with the following Committee members present: Aldermen Patti Martinson, Deb Hadcock, Karen Olson, and Malcom Chapman; and City staff: Growth Management Director Marcia Elkins, Parks and Recreation Director, Jerry Cole and Public Works Director, Robert Ellis. Others present included Mayor Alan Hanks, Engineering Project Manager Dan Coon, City Engineer Dale Tech, Chief Accountant Tracy Davis, Administrative Assistant Heidi Weaver, Library Director Greta Chapman, Fire Chief Mark Rofling, Rapid Transit Director, Rich Sagen, Carlos Ramirez (Library), Randy Lyons (Parks & Recreation) and Janet Orr from the Black Hills Badland and Lakes Association.

Chapman moved, second by Hadcock and carried to approve the **minutes for October 17, 2008**.

Martinson requested that a St Charles Street update be added to the agenda.

Davis gave a brief review of the Financial Reports for October, 2008 outlining the current month expenditures noting that notes had been added for each change from the previous month.

Coon reviewed the Capital Plan for Streets, Drainage, and MIP Projects for November, 2008, noting an adjustment to the Brynwood Drive Area Street Rehabilitation, Elk Vale Rd, Sanitary Sewer Trunk Extension – Phase I, Universal Drive Reconstruction, Deadwood to City Limits, Erosion and Sediment Control Device Removal, LaCrosse/Philadelphia Drainage Improvements, North Glenn Place Drainage Improvements, Rand Road Drainage Channel Repair and Improvements, City Library Sidewalk Repair and Fifth Street Parking. Martinson asked about St Charles Street. Coon said they are looking at where it fits in the 5 year plan; he believes it falls in one of the Robbinsdale Reconstruction Projects. Olson moved, second by Hadcock and carried to approve the Capital Plan for Streets, Drainage, and MIP Projects for October 2008.

Greta Chapman addressed the acoustic project at the Library and said it was on track to begin construction the beginning of 2009. She said she was confirming the design and that they do not anticipate a financial impact on their budget regarding this project. Chapman moved, second by Olson to acknowledge this report and approve carry forward of $95,000. Motion carried with one NO from Hadcock.

Preston spoke of the guidelines for the utilization of the funds dedicated to affordable housing. Chapman asked if this item could be addressed later in the agenda in order for Barb Garcia to present some information. Chapman moved, second by Hadcock to move this item to later in the agenda. Motion carried.

Rofling asked to approve carryover for the Fire Department: Station #7 funding of $1.35 million dollars and $50,000 for the Main Fire Station space analysis. This funding is in the 2008 CIP budget. Elkins moved, seconded by Hadcock to approve this request. Motion carried.

Ellis discussed the funding source for Milo Barber Building Upgrades/Renovations. The immediate need is repair of the roof; however, they would like to do all the improvements at once. They are looking at rolling over funds that have not been used in the 2008 Roof replacement line item totaling $143,000 along with some money from other projects that are just finishing. This should be close to the estimated $200,000.00 needed for all improvements. Any additional funds would have to come from a different funding source to be determined at a later date. Ellis stated that this was just an update report as to where things are going with this project. Preston said the rollover request and funding source should be

addressed at the next meeting. Elkins moved, seconded by Hadcock to acknowledge the report. Motion carried.

Preston presented the recommendation from the Finance, Public Works and City Attorney as to the City's responsibility for the Visitor Information Center repairs. The Committee felt that the City should honor the request of $15,000 for repair of the sidewalks, but should not commit to financial assistance for the roof repair. Chapman moved, seconded by Hadcock that the CIP Committee be responsible for $15,000 in repairs as promised in earlier negotiations and to offer engineering assistance on the roof repair. Ms Orr said the VIC is anxious to get repairs started since this discussion has been going on since 2005. She wants to know if MAC Construction is still willing to consider some assistance on the roof repair. Ellis said MAC construction is still willing to consider some assistance, but couldn't do anything until spring 2009 because of the time constraints with a project they are doing right now.

Returning to guidelines for the utilization of the funds dedicated to affordable housing. Chapman asked Ms. Garcia to hand out their list of items they made for uses for additional housing funding. Preston would like the City Attorney's office to look at the list. Elkins asked Tracy Davis if another spreadsheet could be set up for this funding. Davis will prepare this financial sheet. Chapman wants to tweak the plan and bring it back at a later date. Preston will meet with Chapman, Garcia and Green prior to the next meeting to bring back recommendations. Ellis asked if non-conforming water and sewer lines could be included on this list. Preston said they would look into it. Hadcock moved, seconded by Elkins to continue this item to the December 19, 2008 CIP meeting. Motion carried.

There being no further business, the meeting adjourned at 10:45 A.M., and it was noted the next scheduled meeting is December 19, 2008 at 10:00 A.M. in the C/SAC, 3rd Floor West Conference Room.