

CAPITAL IMPROVEMENTS PROGRAM MINUTES
C/SAC, 3RD FLOOR, WEST CONFERENCE ROOM

OCTOBER 20, 2006

Finance Officer Jim Preston called the meeting to order at 10:00 A.M. with the following Committee members present: Aldermen Bill Okrepkie, Ron Kroeger, Karen Olson, and Deb Hadcock; Planning Commission Member: Gary Brown; City staff: Growth Management Director Marcia Elkins and Parks & Recreation Director Jerry Cole. Others present included: Engineering Project Manager Dan Coon, Operations Management Engineer Rod Johnson, Fire Chief Gary Shepherd, Library Director Greta Chapman, and Administrative Coordinator Jackie Gerry. Guest: Bill Honercamp, Visitor Information Center.

Brown moved, second by Elkins and carried to **approve minutes** for September 15, 2006.

Finance Officer Preston reviewed the **Financial Reports** for September, 2006 pointing out that Government Buildings reflects that Cold Storage is reduced \$100,000 and that amount being appropriated to the 2006 Roof Replacement projects. The Downtown Poles for Christmas lights and banners is added to Government Buildings and \$80,000 is appropriated to the project from CIP Contingency. Preston noted Council action of October 16, 2006 to appropriate an additional \$11,690 from CIP Contingency to the Downtown Poles. Preston covered the changes in the CIP Contingency noting the appropriations to the Omaha Street Corridor Enhancement Project, Phase 1; the Fiber Optic Cable Replacement for the Civic Center; and the Friendship House Shingled Roof Replacement project.

Engineering Project Manager Coon reviewed the **Capital Plan for Streets, Drainage, MIP Projects** for October, 2006 indicating that the Chapel Lane Bridge Widening/Rehabilitation, Fifth Street Bridge Deck Repair, Lombardy Drive Reconstruction, Sedivy Lane Reconstruction, Skyline Drive/Tower Road Intersection, and United Field Drainage projects are all revised to reflect final project costs. Sitka Street Area Drainage project is reduced to reflect the bid award. Coon noted that Sheridan Lake Road Sewer Main Extension project is added to reflect the final design contract cost, and indicated that the cost will be reimbursed from the Red Rocks IDPF. A brief review of the Capital Plan Summary indicates a positive total cumulative balance. A review of the 2007 – 2011 Five-Year Summary indicates added costs for Camp Rapid Water Main, Elk Street Drainage Improvement, and Saint Andrew Street Reconstruction projects; revised costs for Raider Road Water Main Looping, and Saint Andrew Street Reconstruction projects; and the rescheduling of Memorial Park & Dilger Avenue Water Main Reconstruction, and Jackson Boulevard Reconstruction projects. Olson moved, second by Elkins and carried to approve the Capital Plan for Streets, Drainage, MIP Projects for October, 2006 as reported.

Elkins moved, second by Okrepkie and carried to continued the **Rapid City Public Library Acoustic Remediation** to the November 17, 2006 CIP meeting to allow time for the Library Director to assemble the costs of previous remediation projects.

Parks & Recreation Cole advised the members that the Mountain View and Mount Calvary Cemeteries Irrigation System Project is complete, and the final construction cost is \$133,270. Cole indicated that the budget for this project is \$140,000. Cole requested the Committee **authorize staff to carry forward \$6,730 from the 2006 Government Buildings**, Cemetery Road Paving & irrigation line item, to 2007; whereupon Brown moved, second by Hadcock to approve the request. Motion carried.

Parks & Recreation Cole explained that the Parks & Recreation Advisory Board directed staff to solicit proposals for the remaining 2006 Sports Facility Partnership Fund. Cole reported receiving applications from the Rapid City Softball Association and Soccer Rapid City. He indicated that Soccer Rapid City did not submit the necessary information to complete their application, and they will resubmit their application in 2007. Cole outlined the following **2006 Sports Facility Partnership Fund Grants** recommended and approved by the Parks & Recreation Advisory Board: 1) Rapid City Softball Association – handrails for \$6,100; 2) Rapid City Softball Association – PA system for \$2,382.40; and 3) Rapid City Softball Association – Time Clock Controllers for \$24,999. Cole indicated that the handrails are needed to meet ADA requirements; the PA system is essential for safety; and the time clock controllers are for the irrigation system. Elkins moved, second by Okrepkie to approve the 2006 Sports Facility Partnership Fund Grants, as outlined; and to authorize staff to **carry forward the balance of \$8,830.43 in the Sports Facility Partnership Fund** to 2007. Motion carried.

Operations Management Engineer Johnson addressed the **Visitor Information Center Pavement Repair and Drainage Improvements** explaining that replacing the sidewalks, patio areas, and sub-grade is not the total solution to the heaving of concrete surfaces. Johnson indicated that there is a need to look at the drainage surrounding the VIC building. He explained that the building was built over piers, but the areas outside the building were not because of the cost. Johnson explained there is no proper drainage on the north and west sides of the building. He explained that runoff from the building returns to the building and seeps into the building. Johnson reminded the Committee that \$30,000 was appropriated to replacing the sidewalks and patio areas, and CIP was to cost share this expense with the tenant. He explained that this amount will need to be increased to \$50,000 to address a drainage system to carry the water away from the building. Johnson also told the Committee of a problem with the roof system on the VIC. He explained that the roof panels are slipping over the roof's edge and is no longer under warranty as the building was built 8-9 years ago. Alderman Hadcock suggested an assessment of the structure by an independent contractor to determine whether the original contractor is responsible for any project repairs. Elkins moved, second by Hadcock to continue the Visitor Information Center Pavement Repair and Drainage Improvements to the November 17, 2006 CIP meeting to allow time for an assessment of the structure, determine probable costs for needed repairs, and staff to meet with the City Attorney's Office to discuss the warranty issue. Motion carried with Planning Commission member Brown abstaining.

Fire Chief Shepherd brought forward for consideration an **exhaust ventilation system for the Main Fire Station**. It was indicated that the exhaust from the fire trucks seep into the administrative offices and living quarters and is considered to be a health issue. Shepherd reported receiving a cost estimate of \$60,000 to install an air filtration system. Okrepkie

moved, second by Hadcock and carried to appropriate \$60,000 from CIP Contingency for the Main Fire Station Exhaust Ventilation System.

Preston reported that Rapid City would be acquiring forty acres of Cowboy Hill that will be included in the City's park system. Cole reported that the consultant selection process was completed for the maintenance buildings and a report will be made before the Council's Legal & Finance Committee.

There being no further business, the meeting adjourned at 10:55 A.M.; and it was noted the next scheduled meet is set for November 17, 2006 at 10:00 A.M. in the C/SAC, 3rd Floor, West Conference Room.