

CIP MEETING
CSAC/Third Floor West Conference Room
June 25, 2004

Finance Officer Jim Preston called the meeting to order at 10:00 a.m. with the following members present: Marcia Elkins, Ron Kroeger, Tom Murphy, Ted Vore and Jerry Cole.

Also present were Engineering Division Manager Dan Coon, Project Manager Rod Johnson, Rapid Transit Manager Rich Sagen, City Attorney Jason Green and Administrative Assistant Jeri Lynn.

Motion was made by Kroeger, seconded by Murphy and carried to **approve the minutes** of May 21, 2004.

Preston went through the **financial reports** which covered expenditures through May 31, 2004. No changes were made.

The next item discussed by the Committee was a request from **Rushmore Little League** for a Parks & Recreation funding reallocation for an irrigation project. Preston explained that the Committee asked the Parks & Recreation Director to develop a grant program that would handle funding requests for improvement projects for city-owned facilities. Director Cole stated that he has developed a grant program, however, it was referred back to committee for additional discussion. He added that there has been a development at Rushmore Little League because the irrigation system has broken and the water was turned off last week. There are several sink holes in the field because of the breaks in the water lines. Rod Johnson explained that the irrigation system at this baseball field is antiquated and at some time will need to be abandoned and replaced. Cole added that he does have a recommendation on the proposed grant policy which will be addressed by the Council at the next meeting. Motion was made by Kroeger, seconded by Murphy and carried to continue this item until after the grant policy has been discussed by the City Council.

Regarding the **roof repair schedule**, Preston contacted former Community Development Director Bonnie Hughes to see if there was a schedule for roof replacements for city-owned buildings. Hughes indicated that she was not aware of an official list. Preston suggested that someone from the city take on the task of inspecting roofs on city buildings and developing a replacement schedule. Project Manager Rod Johnson indicated that he had received this direction from the Committee earlier. He anticipates that he will have a list of roofs and a schedule for replacement to submit at the December CIP Committee meeting.

Engineering Division Manager Dan Coon explained that at the last CIP Committee meeting there was discussion about the possible **extension of East Franklin Street**. The Committee had asked if there were concerns from city departments that emergency vehicles were having difficulty turning around in this area. Coon discussed this issue with the representatives from the Fire Department and Rapid Transit bus system. While the situation could be better, they don't have a problem with what is existing at the present time. Coon reviewed the costs for extending the street, the chances that an assessed project would be approved by the property owners, and the costs of constructing a hammerhead turnaround in this area. Staff felt these funds would be better spent on other projects in the community. Motion was made by Vore, seconded by Murphy and carried to table this item.

The next item discussed by the CIP Committee was the **Five Year Plans** that are to be presented to the Planning Commission and City Council during the budget process. Preston submitted a copy of the Government Buildings Five Year Plan noting that no projects have been identified for fiscal years 2007 and 2008. The CIP Committee felt the large projects should be submitted to the 2012 Committee for review. If these projects are not funded in the next group of 2012 projects, the five year plan can be revisited by the CIP Committee.

Regarding the **Streets & Drainage 5 Year Plan**, Coon submitted a spreadsheet showing changes in funding for projects, dated June 2004. The proposed changes are due to a variety of reasons including: bid numbers being available; projects being rescheduled; and better numbers being available as a result of final construction plans being formulated. Coon also noted that staff is recommending that Project 50016 (Chapel Lane Bridge) be delayed because of the sharp increase in steel prices. Coon stated that he is hoping the steel prices will stabilize within the next 6-9 months and added that there are no safety issues with the bridge at this time. The bridge is being widened to accommodate additional traffic when Jackson Boulevard is reconstructed. Motion was made by Kroeger, seconded by Murphy and carried to approve the changes contained in the spreadsheet dated June, 2004.

The Committee also went through the **Parks & Rec Five Year Plan**. No changes were made.

Motion was made by Kroeger, seconded by Murphy and carried to approve the Five Year Plans for Government Buildings, Streets & Drainage, and Parks & Recreation, and authorize the Finance Officer to submit them to the Planning Commission and City Council.

Rapid Transit Manager Rich Sagen and Project Manager Rod Johnson were present to discuss the current condition of the **Milo Barber Transportation Center**. Johnson explained that staff has taken quotes on installing ADA accessible doors and will be proceeding with that project. The cost will be approximately \$8,000 per door. Johnson stated that there are other ADA issues, but they are minor compared to the doors. There is also an issue with the siding on the facility which is deteriorating badly. Sagen gave a history of the facility noting that the building was stained in the early 80s and painted in the late 90s. The paint lasted on the north and east sides of the building but is badly deteriorating on the south and west sides of the structure. Staff is looking for direction from the council on how to proceed with maintenance on the siding for the Milo Barber Transportation Center. Johnson stated that he doesn't think the roof is in too bad of shape at the present time, although there have been some leaks. He felt these could be handled with patching rather than replacing the entire roof. There was discussion on how the city intends to use this building for the next 20-30 years. Vore noted that during budget discussions it was brought up that we need to have a facility to wash and store the buses. If the city were to find a location and proceed with this type of project, it could be paid for with approximately 80% federal funds. However, we would still need to have a hub in the city from an operation standpoint. The current location can only operate as a hub; it has no maintenance capability. Sagen added that federal funds were used to initially build the MBTC. If the City would choose to discontinue its use, we may have to repay some of those funds. Johnson explained that \$35,000 has been identified in the Government Buildings Line Item for ADA issues for the Transportation Center. Staff is proceeding with installation of ADA accessible doors. Johnson asked if the siding issue should also be addressed with these funds. Sagen noted that a quote was received for steel siding, however, concerns were raised by the Historic Preservation Commission because of the location of this facility in the downtown area. Elkins asked about the

concrete issues that were also to be addressed with the ADA issues. Discussion continued on painting, staining and how long these finishes would last. Preston noted that painting and staining are considered maintenance issues and are not eligible for CIP funding. Also, if the roof is patched and not replaced, that would not be eligible either. Kroeger suggested that the MBTC siding issue be submitted to the Public Works Committee for consideration. If the project is not eligible for CIP funding, the project will have to be paid from another source. Johnson stated that another option would be to re-side the facility. Murphy stated that if we are going to spend \$10,000 to paint or stain the building every three or four years, then it would make more sense to re-side it. Perhaps the city should address the future use of this facility and how long the city intends to use the structure. Elkins stated that she thinks the CIP Committee should figure on this building being at its current location for some time into the future, regardless of what additional facilities might be built for maintenance and storage. Vore added that if we have to strip and stain the building the first time, it will not have to be stripped the next time and the cost would be lower. Preston suggested that this item be submitted to the Public Works Committee for review. Also, staff should proceed with the ADA issues for the MBTC. Johnson stated that he would research the direction from the CIP Committee on which ADA issues should be addressed (doors and concrete).

The next meeting of the CIP Committee will be on July 16, 2004 at 10:00 A.M.

As there was no further business, the meeting adjourned at 11:05 A.M.