

CIP MEETING  
Utility Maintenance Training Room  
609 Steele Avenue  
October 18, 2002

Prior to the meeting Chip Petrik gave a tour of the Utility Maintenance Facility and the cold storage area.

Finance Officer James Preston called the meeting to order at 10:30 a.m. with the following members present: Alan Hanks, Ron Kroeger, Tom Johnson, Tom Murphy, Bill Waugh, Bob Wall, Dan Bjerke, and Marcia Elkins. The following staff members were also present: Don Brumbaugh, Rod Johnson, Randy Nelson, Chip Petrik, Gary Shepherd, Ted Vore, John Wagner, and Donna Winter.

Motion was made by Ron Kroeger, seconded by Bill Waugh and carried to approve the minutes of September 20, 2002.

The committee members reviewed the financial reports and discussed the status of various projects. Marcia requested that the "status column" of the financial report be kept up to date.

Tom Johnson indicated that he would like to discuss **signalization of Elm and St. Patrick**. Randy Nelson indicated there is \$150,000 for signalization and potential surfacing. Dan Bjerke commented that the financial summary sheet had not indicated the changes. It was moved by Tom Johnson seconded by Elkins and carried to recommend to Council to authorize expenditure of \$200,000 from the CIP contingency fund to install a **traffic signal at the intersection of Elm and St. Patrick Streets**. Brumbaugh added that Staff should look at pavement section before installing signals.

Randy Nelson discussed the proposed revisions to **5-year CIP for Streets and Drainage** and explained that it is continually evolving. See attached Memorandum dated October 14, 2002.

Ted Vore indicated that Sam Kooiker requested that he ask the committee to add the 300 block of **St. Andrew Street** to the list. Don Brumbaugh explained St. Andrew could use a "facelift", Randy Nelson added that the Street could not be done without sewer. Bjerke's conclusion is that St. Andrew needs total reconstruction. Marcia requested that the staff bring an estimate for St. Andrew to the next meeting. Bill Waugh wondered about parameters—Bjerke explained it probably would include not less than 3 blocks. Preston requested a report at the next meeting on November 15, 2002.

Randy requested approval of **5-year plan** with the changes described in the Memorandum of October 14, 2002, which is attached.

Bob Wall raised a concern about rough railroad intersections. Staff explained that they are working with the railroad company to minimize rough intersections.

It was moved by Tom Johnson, seconded by Waugh, and carried to approve the **5-year Streets & Drainage Plan** with changes as per attached Memorandum.

Motion was made by Elkins, seconded by Waugh and carried for staff to check on the **St. Andrew Street** construction costs and report back at the November 15, 2002 meeting.

Chief Shepherd provided information regarding **Fire Station #3**. The West Chicago Fire Station is slated for replacement next year. Shepherd feels that Fire Station #6 has an excellent design and the present architectural firm would do an excellent job on the design of the new Fire Station. Hanks questioned what the timeline would be. Rod Johnson estimated that about 18 months is needed. Tom Johnson suggested that a design and construction team be appointed. Rod Johnson suggested that a proposal from Tom Baffuto, Baffuto Architectura, be requested and suggested we stay with his architecture firm. Elkins wondered if our direction needed to be evaluated. Shepherd doesn't feel need to take action today. Rod Johnson doesn't feel we will get a better deal as far as cost, and suggests we stay with the consultant we have—there have been very few problems with the present architect and he feels we will see considerable savings because the apparatus bay design won't change. As far as changes from design, the architect needs to expand living quarters and Rod Johnson feels that is relatively minor. Bjerke wondered if it should go back to council for approval. Preston said we wouldn't know for sure for two weeks. Staff concludes it would be better to work with present firm. Shepherd should be able to provide information at November 4<sup>th</sup> Council Meeting.

The next item discussed by the Committee was continued from the June 26 CIP Committee Meeting directing staff to analyze the issue of storage and possibly remodeling the basement of the **Street Department Traffic Operations Building**.

Rod Johnson showed a site plan of the Facility that went through use on review two years ago. Petrik has requested additional cold storage of 600 square feet, with the budgeted amount of \$18,000. Preston suggested that in March of 2003 (the budget period) that it may be a good time to bring forth their request. It was recommended that Bjerke bring a plan back to committee and possibly combine budget with CIP funding for a larger storage space. Brumbaugh invited the committee to come and have a first hand look at the entire facility. Brumbaugh feels a multipurpose facility would be good.

Rod Johnson presented the "Preliminary Opinion of Probable Cost" prepared by Wyss Associates, Inc. Motion was made by Elkins, seconded by Hanks and carried to come back next month, along with the architect, to discuss **Omaha Street Median – Landscape and Irrigation**.

The next meeting of the CIP Committee will be held on November 15, 2002 at 10:00 a.m.

The meeting adjourned at 11:45 a.m.