

CIP COMMITTEE MINUTES
February 15, 2002

Finance Officer James Preston called the meeting to order at 10:00 A.M. with the following members present: Marcia Elkins, Bonnie Hughes, Alan Hanks, Tom Murphy, Bob Wall, Dan Bjerke and Stewart Wevik; The following staff members were also present: Gary Shepherd, Randy Nelson, Ted Vore and Jeri Lynn.

Motion was made by Hughes, seconded by Hanks and carried to approve the minutes of January 18, 2002.

Preston went through the financial reports and no changes were made.

A proposed budget for the Mayor's Beautification Committee was presented. Preston suggested that this issue be addressed with the other five-year plans.

West Chicago/44th Street Intersection

Engineering Division Manager Randy Nelson explained that he has re-prioritized several projects in order to accomplish this project. The estimated cost for the first phase of this project is \$662,000 and there is \$650,000 available in the Streets budget. The second phase of the project would cost approximately \$855,000 and would complete the project to Pinedale School. Nelson added that more funds will need to be expended outside the scope of this project to get the drainage to the 44th Street/W. Main Street intersection. The estimate for the drainage portion of the project is \$525,000 and it is proposed for FY2005.

Summary	Phase 1 (2002):	\$662,000	W. Chicago/44th St. Intersection
	Phase 2 (2004)	\$855,000	Comp. street & drg. To Pinedale School
	Phase 3 (2005)	\$525,000	Drainage out of the area to W. Main St.

In doing this project, the City will delay the final portion of the West Boulevard project for one year. Preston suggested that the \$150,000 from the Government Buildings line item for the traffic signal for this intersection be transferred to the Streets Budget. This will keep all the funds for this project in one budget.

Parks & Rec Year 2002 Project Funding Re-allocation

A Memo dated February 7, 2002 was submitted to the Committee for consideration. Wevik asked about the scope of the Memorial Park project. Rod Johnson explained that this project consists of improvements needed to relocate the festivals out of the floodway (electrical improvements, hard-surface walkways and area in front of the band shelter, etc.)

Traffic Operations Building Improvements

In 1996, staff recommended improvements to the building which included renovations to the first floor and replacing the floor in the basement. At that time, the City had a traffic operations division which had an office in this facility. Since that time, the City has done some improvements to the restrooms and the office in this building. Also, operations have changed and we no longer have a traffic operations division; these duties are now handled by the Street Division. The city has also changed focus on this building and it is now used for operations rather than administration. Staff recommended that an addition be built onto the back side of the building. Don Brumbaugh, Street Division Manager,

explained that the way the building is set up, the first floor is used for the making of signs, and the basement is used for welding. This is not good for the safety reasons. One of the biggest problems now is that there is no indoor storage for vehicles that are used in emergency situations. The proposed addition would give staff the opportunity to store the equipment and supplies inside so that if we have to respond to an emergency situation, we will be ready to go. Brumbaugh added that they have not received a solid estimate for this project, but it would probably be \$60-\$80 per square foot. Additional funding is needed to add to the \$200,000 available in the 2002 budget. Brumbaugh asked if the CIP Committee is receptive to the idea and should he proceed with getting cost estimates for the project. Elkins noted that if this project is done, there will still be a problem with the floor in the basement.

Knollwood Metering Dam

It was noted that funding in the amount of \$67,000 needs to be identified for this project. This is a maintenance issue and cannot be funded by the CIP Committee.

MBTC Siding

Hughes explained that it costs between \$10,000-\$15,000 to sand and re-stain this facility. She asked the committee to consider permanent siding for the building, at an estimated cost of \$35,000.

Government Buildings Five Year Plan

Regarding Fire Station No. 3 (Westside), Preston stated that he feels the City is getting to the critical point. The actual cost to replace this fire station will be approximately \$980,000. Fire Chief Shepherd stated that they don't have anyplace to go with new equipment at this location. At some point in time, the City will need a second ladder truck and this is the station where it should be housed. Shepherd stated that he feels the City could get the design done in 2002 and be ready to build in 2003. Because of the logistics of this project, it will have to be constructed during the summer months. Shepherd stated that there is also a need east of town and if more annexation is done, the City will have additional areas to look at. Preston suggested funding \$100,000 in 2002 and \$900,000 in 2003 for this project.

There was additional discussion about the need for a new fire station to serve the eastern portion of the community. Preston stated that we should look at 2012 funding for the next fire station because the Government Buildings Line Item portion of the CIP Program doesn't provide enough funding for these large projects.

Miscellaneous

Mayor Munson requested that the CIP Committee consider providing funding for a keyless entry system for the CSAC Building in the approximate amount of \$200,000.

New fencing is needed at the Cemetery. Bjerke stated that he will get estimates for this project as soon as possible.

Hughes stated that she would get new numbers for the roof replacement line item as well.

Elkins stated that the City should keep in mind a beautification project in Memorial Park once the Omaha Street widening project is done.

Fire Chief Shepherd asked the CIP Committee to consider funding a “burn building” for the fire department. The Department will have a lot of new employees in the next 6-7 years and we need a place to train. The proposed cost is \$250,000. Shepherd added that the Pennington County Fire Fighters Assoc. may help with part of this cost.

Preston also informed the Committee that a coding error was made in bonds that are charged against the 2012 and CIP funds. As a result, the CIP fund should have \$600,000 more and the 2012 Fund \$600,000 less.

Motion was made by Murphy, seconded by Wall and carried to approve the following actions:

- Move \$252,000 for the Highway 16 Fire Station Infrastructure Project from the Government Buildings Line Item to the Street Dept (Promise Road).
- Move funding for the 5th Street Project to 2004 & 2005.
- Move \$150,000 from the 01 Government Buildings Line Item to the Street Department for the West Chicago/44th Street Intersection Project.

As there was no further business, the committee adjourned at 11:45 A.M.