

CIP COMMITTEE MINUTES  
August 16, 2002

Finance Officer James Preston called the meeting to order at 10:00 A.M. with the following members present: Bonnie Hughes, Marcia Elkins, Stuart Wevik, Bill Waugh, Sam Kooiker, Alan Hanks, Dan Bjerke and Bob Wall. Mayor Munson and the following staff members were also present: Asst. Public Works Director Ted Vore, Project Engineer Rod Johnson, Public Works Project Administrator Rodell Grosz, and Administrative Assistant Jeri Lynn.

Motion was made by Elkins, seconded by Hughes and carried to approve the minutes of June 26, 2002.

Preston went through the CIP Spreadsheet and explained that \$190,000 was put into the **Streets and Drainage Budget** beginning in 2003. He added that this figure will roll over for all future years on the spreadsheet. These additional funds were added as a result of Street Dept. budget request. It was decided to use CIP funds to increase this budget rather than general fund dollars.

The committee members reviewed the financial reports and discussed the status of various projects. The **cemetery fencing project** was discussed. Mayor Munson explained that he has requested that staff move forward with purchasing supplies for this project. The work will be done in-house by Parks Department staff members during slow periods this winter. Grosz submitted an estimated cost for the supplies that would be needed for this project. The cost to fence the entire perimeter would be approximately \$98,815. He added that staff does not intend to do the entire perimeter, so the cost will be lower. Funding for this project is included in the Government Buildings Line Item (\$50,000) in years 2002, 2003 and 2004, for a total of \$150,000.

A question was raised about the status of the **Westside Fire Station Project**. Funds have been budgeted in 2002 (\$100,000) and 2003 (\$900,000) for this project. Johnson stated that he doesn't think any work has been done on this project. He asked for direction from the Committee relative to the design of the project. Should he approach Baffuto Architecture about plans for this site? Munson stated that unless Chief Shepherd has a problem with the design, the same design should be used to save costs.

The next item discussed by the Committee was the **Roosevelt Park Demonstration Gardens**. Johnson submitted a design for this project and noted that it had to be scaled back because the bids came in higher than available funding. Recently, however, the Bureau of Reclamation has agreed to an additional \$5,000 grant for this project if the City will match that amount. Motion was made by Hanks, seconded by Bjerke and carried to authorize an expenditure in the amount of \$5,000 from the CIP Contingency Fund to match the BOR grant for the Demonstration Garden Project. It was suggested that conduit be installed with this project if possible so that if electrical upgrades are needed in the future, it will be there. Johnson noted that the current project does not incorporate any work south of the walkway at this time. He added that the conduit can be added when the City proposes a project to the south.

As there was no further business to come before the Committee at this time, the meeting adjourned at 11:15 P.M.