

**RAPID CITY REGIONAL AIRPORT BOARD  
MONDAY, DECEMBER 21 2007, 9:00 AM  
AIRPORT CONFERENCE ROOM**

**MEMBERS PRESENT:** Jerry Mitchell, President; Jennifer Landguth, Vice-President; Jerry Brown,

**MEMBERS ABSENT:** Jo Roebuck-Pearson, Ron Johnsen

**OTHERS PRESENT:** Mason Short, Airport Executive Director; Cameron Humphres, Deputy Airport Director, Ken Simmons, Airport Operations Officer; Kevin Lewis, Assistant City Attorney; Bill Okrepkie, Airport Liaison; Michael Wolfe, Westjet Air Center; Dave Eatherton, Waypoint Aviation, Inc.; Jim Anderson, HIS; Dave Lepine, KLJ; Les Mittleider, L & D Aero; Tim Behlings, Fire Prevention Specialist; J.P. Duniphan, Airport Services; Wanda Peacock, Administrative Assistant

*An audio recording of this meeting is available online @ [www.rapairport.org/agenda/meetings/airportboard.htm](http://www.rapairport.org/agenda/meetings/airportboard.htm).*

Roll call vote was taken on all motions, and all motions were passed unanimously unless otherwise noted.

Jerry Mitchell, President; called the regular meeting of the Airport Board to order at 9:00 A.M.

**1. AGENDA REVIEW AND APPROVAL**

Landguth moved, second by Brown to approve the Agenda of the Regular Airport Board meeting of December 21, 2007 as amended. Motion carried.

**2. APPROVAL OF MINUTES**

moved, second by Brown to approve the Minutes of the Regular Meeting of November 26, 2007 as presented. Motion carried.

moved, second by Brown to approve the Minutes of the Regular Meeting of December 10, 2007 as presented. Motion carried.

**3. VISITOR ITEMS**

**4. APPROVAL OF BILL LIST**

Landguth moved, second by Roebuck-Pearson to approve the Operations and Capital Improvements Bill List as submitted. Motion carried.

**5. CONSENT CALENDAR**

- There were no items for the consent calendar.

**6. a. SCHEDULE HEARING – LEASE OF SPACE – ENCORE FBO, LLC**

Mason stated a request was received from L&D Aero to sublease a portion of VisionAir.

Brown moved, second by Roebuck-Pearson to approve “Schedule Hearing Resolution of Intent to Enter into Lease of Land with L&D Aero Services, Inc. on December 24, 2007 at 9:00 am and to publish the Hearing as soon as practically possible following the Airport Board meeting. Motion carried.

**6. b. JOHNSON CONTROLS SERVICE AGREEMENT RENEWAL**

Roebuck-Pearson moved, second by Johnsen to change the December 24 2007 meeting to Friday, December 21, due to the Christmas Holiday. Motion carried.

**6.c. HSI – CONCESSIONS AGREEMENT RENEWAL**

Brown moved, second by Landguth to Schedule Hearing Resolution of Intent to Enter into Lease of Land with L&D Aero Services, Inc. on December 21, 2007 at 9:00 am due to the date change of the Airport Board meeting. Motion carried.

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- 6.d. MEMORANDUM OF UNDERSTANDING – FIVE STAR CAR RENTAL
  - 6.e. MEMORANDUM OF UNDERSTANDING – ENTERPRISE
  - 6.f. MEMORANDUM OF UNDERSTANDING – CORPAT, INC.
  - 6.g. MEMORANDUM OF UNDERSTANDING – OVERLAND WEST
  - 6. h. REIMBURSEMENT FOR FY96 PASSENGER TRANSFER OPERATIONS AGREEMENT
  - 6. i. SECURITY CHECKPOINT RECONFIGURATION & EXTERIOR REHABILITATIONS, TASK ORDER NO. 7
  - 6. j. CHANGER ORDER NO. 2 – FINAL – MAINLINE CONTRACTING, INC.
  - 6. k. CHANGE ORDER NO. 5 – FINAL – UPPER PLAINS CONTRACTING, INC.
7. DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF
- a. Airport Water Update
  - b. Finance Report
  - c. IT Staffing

8. OTHER BUSINESS

President Mitchell stated he has requested from Mason a Statement of Account (revenues and expenditures) to view on screen at future Board meetings. He advised other Board members to think about accounts they would like to look at.

Ron Johnsen discussed the placement of an arcade machine in a high traffic area when you get off the plane. He said the machine needs to be moved to another location.

5. ADJOURNMENT

Brown moved, second by Roebuck-Pearson to adjourn the regular meeting of December 21, 2007 at 9:25 AM. Motion carried.

Respectfully Submitted,

Jo Roebuck-Pearson  
Secretary  
wlp