

**MINUTES
RAPID CITY REGIONAL AIRPORT BOARD
MONDAY, NOVEMBER 14, 2005, 9:00 AM
AIRPORT CONFERENCE ROOM**

MEMBERS PRESENT: Jerry Shoener, President; Jerry Brown, Vice-President; Jerry Mitchell, Secretary; Bert Corwin

MEMBERS ABSENT: Jeff Partridge

OTHERS PRESENT: Mason Short, Airport Executive Director; Ken Simmons, Airport Operations Officer; Malcom Chapman & Bill Okrepkie, City Council Liaison; Rod Senn, Kadrmas, Lee & Jackson; Bob Morcom, TSP; Andy Kuipers, Avis; Ryan Junek, Thrifty; Jim Anderson, HSI; Marshall Swenson, Larry Deibert, Terry Olson, Horizons, Inc.; Larry McIntyre, Private Pilot; Julie Lien, Dave Eatherton, Jeannie Eatherton, Waypoint Aviation, Inc.; Timothy Jensen, Dean Robinson, CJ System Aviation Group; Stephen Eckrich, Jerry Armstrong, ARFF; Marvin Hyde, Gray Line; Bill Mitchell, Private Pilot; J.P. Duniphan, Airport Services; Milo Schindler, Jay Shultz, Lynn, Jackson, Shultz & LeBrun; Don and Linda Rydstrom, Westjet Air Center and Wanda Peacock, Administrative Assistant

Jerry Shoener, President; called the regular meeting of the Airport Board to order at 9:00 A.M.

AGENDA REVIEW AND APPROVAL

It was moved by Jerry Mitchell and seconded by Bert Corwin to approve the Agenda of the November 14, 2005, Regular Airport Board meeting as amended. Motion carried.

Malcom Chapman, Airport Board Liaison wanted the minutes to note that he was not aware of past Special Meetings and wants to be notified of all meetings in the future.

APPROVAL OF MINUTES

It was moved by Jerry Brown and seconded by Bert Corwin to approve the Minutes of the October 10, 2005 Regular Meeting and the Special meeting of October 31, 2005, as corrected. Motion carried.

VISITOR ITEMS

Don Rydstrom, Westjet Air Center addressed the Airport Board in reference to "heat" he has been taking for high fuel prices. He provided a handout with comparative fuel prices for twenty-one operations in the surrounding area. Westjet's prices are not out of line, if you go east you pay \$6.00 per gallon.

Mr. Rydstrom said there are board members verbally taking shots and asking question of new employees with the comment being there are many people out there who don't like him. He requested future comments be directed to himself or Linda. He is here to assure the Board he is not trying to rip off the public.

Jerry Mitchell, Airport Board Secretary told Don if he spent more time out there talking to the public the perception would go away because people don't know who he is. Don said the point is well taken and they are busy.

APPROVAL OF BILL LIST

It was moved by Jerry Brown and seconded by Jerry Mitchell to approve the Operations and Capital Improvements Bill List as presented. Motion carried.

HORIZONS INC. – PUBLIC HEARING & INTENT TO LEASE

Larry Diebert, President of Horizons, Inc. explained their interest in leasing for a year is to investigate and conduct a study before building a hangar. They currently have 11 aircraft here and it appears the need is there. Their main office is out of Fredrick, MA.

Mason Short, Airport Executive Director's recommendation to the Board was to give Horizons a year to explore the prospect before they build a facility. A lease has not been drawn up yet.

It was moved by Bert Corwin and seconded by Jerry Mitchell to declare the Horizons Inc. - Public Hearing open. Motion carried.

Comments were received from Larry McIntyre asking where Horizon's plans to build? There are drainage problems, access is difficult as well as fire protection issues.

Steve Eckrich reported that parking has always been an issue and it is difficult to maneuver aircraft around and wanted to make certain the parking issue was addressed.

It was moved by Jerry Mitchell and seconded by Jerry Brown to close the Public Hearing. Motion carried.

It was moved by Bert Corwin and seconded by Jerry Brown to direct staff to prepare a lease for Horizons Inc. and bring back to the Airport Board for approval. Motion carried.

LARRY TEUBER. – PUBLIC HEARING & INTENT TO LEASE

It was moved by Bert Corwin and seconded by Jerry Mitchell to declare the Larry Teuber - Public Hearing open. Motion carried.

No comments were received.

It was moved by Jerry Mitchell and seconded by Jerry Brown to close the Public Hearing. Motion carried.

It was moved by Bert Corwin and seconded by Jerry Mitchell to direct staff to prepare a lease for Larry Teuber and bring back to the Airport Board for approval. Motion carried.

HOSPITALITY SYSTEMS, INC. – RENEW ANNUAL CONCESSION AGREEMENT

It was moved by Jerry Brown and seconded by Jerry Mitchell to approve the Hospitality Systems, Inc. – Annual Concession Agreement as presented. Motion carried.

CHANGE ORDER NO. 1 – CORR CONSTRUCTION

It was moved by Bert Corwin and seconded by Jerry Brown to approve Change Order No. 1, (Final) Terminal Entry Concrete Repairs with Corr Construction in the increased amount of \$59.85. Motion carried.

TAXIWAY A/RUNWAY 14-32 SEPARATION PROJECT PHASES 2 & 4 – BID AWARD – UPPER PLAINS

Bids for the above project were received from:

Upper Plains Contracting, Inc, Aberdeen, SD
Stanley J. Johnsen Concrete Contractor, Inc., Rapid City, SD
Heavy Constructors, Inc. of Rapid City

Kadrmass, Lee & Jackson recommended the contract be awarded to Upper Plains Contracting, Inc.

It was moved by Jerry Mitchell and seconded by Jerry Brown to award the bid for Taxiway A/Runway 14-32 Separation Project, Phases 2 & 4 to Upper Plains Contracting, Inc., the apparent low-bidder in the amount of \$10,491,166.20 in concurrence with the State Office of Aeronautics and Federal Aviation Administration as recommended. Motion carried.

It was moved by Jerry Brown and seconded by Jerry Mitchell to authorize the President to sign the Notice to Proceed when it is completed. Motion carried.

AMENDMENT NO. 1 – RUNWAY 14-32/TAXIWAY A SEPARATION – PREDESIGN AND DESIGN ENGINEERING AND FOR CONCRETE PAVEMENTS FOR PHASE 2 (RUNWAY 32 END) AND PHASE 4 (RUNWAY 14 END) – KADRMAS, LEE & JACKSON

It was moved by Bert Corwin and seconded by Jerry Brown to approve Amendment No. 1 to Agreement for Professional Services, AIP 3-46-0048-032-2005 between the Rapid City Regional Airport Board and Kadrmas, Lee & Jackson in the increased amount of \$638,147.43. Motion carried.

AMENDMENT NO. 1 – REVENUE PARKING LOT EXPANSION – KADRMAS, LEE & JACKSON

It was moved by Bert Corwin and seconded by Jerry Brown to approve Amendment No. 1 to Agreement for Professional Services – Revenue Parking Lot Expansion with Kadrmas, Lee & Jackson in an increased amount of \$1,587.60. Motion carried.

AIRPORT CAR CONDOS PROPOSAL

Jerry Brown, Vice-President was contacted by a company interested in installing covered parking garages at the airport. It was noted that security issues would need to be addressed and guidelines for purchasing such units.

The Airport Board recommended airport staff contact Great Falls Airport for more information and report back.

DISCUSS A MINIMUM STANDARD FOR SELF-SERVICE FUELING

Mason Short, Airport Executive Director presented a handout on Minimum Standard Self-Service Aircraft Fuels and Oil Facility. He explained the Airport has received several inquiries from individuals to install tanks to “self-fuel”. Airport is aware that several based aircraft are bringing fuel onto the field unreported and in unapproved containers. No one on the airport has a self-fueling permit and enforcement of regulations is necessary. Concerns with based aircraft flying to other airports to purchase fuel and tankering fuel into the airport were discussed. Loss of fuel flowage fee and safety are serious concerns.

The FAA has the final say in whether or not a minimum standard is reasonable.

Some of the questions the Director discussed are:

- ▣ Is there adequate demand for a self-service fueling operation on the airport?
- ▣ Does the proposed standard adequately address the needs of a self-service fueling facility?
- ▣ If a multiple-services SASO is allowed to operate a self-service fueling facility – which services should be provided? Flight training? Charter? Aircraft Rental?
- ▣ How does this minimum stand support our mission of working to improve the aviation services provided on this airport?
- ▣ Should this be considered in conjunction with a review of the Minimum Standards in their entirety?

Mason recommended a minimum standard for a self service fueling facility be considered by the Airport Board and requested users of the airport provide written comments regarding the proposal and a public hearing be set at the December 12, 2005 Regular Airport Board meeting.

It was moved by Bert Corwin and seconded by Jerry Brown to receive written comments and to schedule a public hearing by 9:00 AM on December 12, 2005 Airport Board meeting. Motion carried.

SET SPECIAL MEETING FOR 11/15/05 @ 9:00 AM – VISION AIR LLC HEARING

It was moved by Jerry Mitchell and seconded by Jerry Brown to approve the Special Meeting of November 15, 2005 at 9:00 AM for the Vision Air LLC Hearing as presented. Motion carried.

PROJECT UPDATE

Ken Simmons, Airport Operations Officer briefed the Airport Board on the status of Airport projects.

AIRPORT AUTHORITY DISCUSSION

Mason Short discussed the Airport Authority Hearing to be held on November 21, 2005 with the City Council. The Airport Board and City Council Liaison Okrepkie agreed to work on the by-laws during the Special Meeting of November 15, 2005 at 9:00 am.

ADJOURNMENT

It was moved by Jerry Brown and seconded by Bert Corwin to adjourn the Regular Meeting of November 14, 2005, at 10:20 AM. Motion carried.

Respectfully Submitted,

**Jerry Mitchell
Secretary**

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