

**MINUTES OF SPECIAL MEETING
RAPID CITY REGIONAL AIRPORT BOARD
MONDAY, OCTOBER 31, 2005 - 1:30 PM
AIRPORT CONFERENCE ROOM**

MEMBERS PRESENT: Jerry Shoener, President; Jerry Brown, Vice President; Jerry Mitchell
Secretary

OTHERS PRESENT: Mason Short, Airport Executive Director; Ken Simmons, Airport Operations Officer; Wanda Peacock Administrative Assistant

Jerry Shoener, President, called the special meeting of the Airport Board to order at 1:30 pm.

AGENDA REVIEW AND APPROVAL

It was moved by Jerry Brown and seconded by Jerry Mitchell to approve the Agenda of the Special Meeting of October 31, 2005 as amended. Motion carried.

DISCUSS TAXIWAY A BID OPENING

Information was provided on three bids that were received for the Taxiway Bid Opening on October 27, 2005. All bids appeared to be complete with one minor additional change to Heavy Contractors. The apparent low bidder was Upper Plains, Inc. This bid was lower than the Engineers estimate and appears to be within the funding available for this project. Bids were received from:

Upper Plains – Aberdeen, SD
Stanley Johnsen – Rapid City
Heavy Contractors – Rapid City

Item was for information only.

CHANGE ORDER NO. 2 – HILLS MATERIALS

Ken Simmons, Airport Operations Officer offered primary reason for Change Order No. 2 was for a cable guardrail for the south east exit to protect vehicles from going over the outside slope.

It was moved by Jerry Mitchell and seconded by Jerry Brown to approve Change Order No. 2 – Hills Materials for the Rental Car Parking Lot in the increased amount of \$7,100.00 as presented. Motion carried.

WEST RIVER ELECTRIC ASSOCIATION - RIGHT-OF-WAY EASEMENT

It was moved by Jerry Mitchell and seconded by Jerry Brown to approve the WREA Utility Easement (to install an underground power line to service the airport) contingent upon approval by the City Attorney. Motion carried.

AIRPORT EXECUTIVE DIRECTOR UPDATE

Mason Short informed the Board that the Civil Air Patrol has moved into its new location in the Old Terminal Building and will sponsor and open house on November 3, 2005 from 5:00 PM – 7:00 PM. Anyone interested in attending is asked to RSVP.

Mason Short provided an update on Airport Authority. The Public Hearing with the City Council will be on November 21, 2005. He has received letters of support from the Chamber of Commerce and Rapid City Economic Development.

There was discussion from the Council on increasing Airport Authority Commissioners from 5 to 7 members. The reassuring from the Council was to increase the input from the Council to increase overall control.

Staff was directed to survey comparable airports to learn of board sizes and composition.

Jerry Mitchell stated he felt it was best to remain with five board members.

Mason Short updated the Board on Airline Negotiations. The airport has provided the airlines with a 3% discount on terminal rental rates and landing fees in addition to a suspension of terminal depreciation charges, in addition a 3% discount in landing fees. The airport was able to provide this discount due to substantial increases in revenue from parking and rental car.

Jerry Mitchell attended the Airline Negotiations and stated he was very proud of the way staff conducted the meeting and answered all pertinent questions presented to them by the airline property managers. The representative from Northwest commented they would like to see Rapid City as a role model for other airports in keeping costs down and hoped to see them next year as an airport authority.

EXECUTIVE SESSION

It was moved by Jerry Mitchell and seconded by Jerry Brown to go into Executive Session at 2:10 PM to discuss personnel and contractual matters. Motion carried.

It was moved by Jerry Shoener and seconded by Jerry Brown to come out of Executive Session at 2:41PM and resume regular session. Motion carried.

VISION AIR LLC

It was moved by Jerry Brown and seconded by Jerry Mitchell to approve the hearing for Intent to Lease Land and to grant permission to advertise on November 4, 2005, pending concurrence by Vision Air LLC. Motion carried.

ADJOURNMENT

It was moved by Jerry Brown and seconded by Jerry Mitchell to adjourn the Special Meeting of October 31, 2005 at 2:45 PM. Motion carried.

Respectfully Submitted,

Jerry Mitchell
Secretary

:wlp