

**MINUTES
RAPID CITY REGIONAL AIRPORT BOARD
MONDAY, June 13, 2005, 9:00 AM
AIRPORT CONFERENCE ROOM**

MEMBERS PRESENT: Bert Corwin, Interim President; Jerry Brown, Secretary; Jerry Mitchell

MEMBERS ABSENT: Craig Uhre, President; Jerry Shoener, Vice-President

OTHERS PRESENT: Ken Simmons, Airport Operations Officer; Jason Green, City Attorney; Rod Senn, Kadmas, Lee & Jackson; Bob Morcom, David W. Thorsen, TSP; David Black, HNTB; Lt. Chilson, ARFF; Andy Kuipers, Avis; Milo Schindler, Pete Jensen & John W. Hursey, TSA Security; David R. Lepine and Wanda Peacock, Administrative Assistant

Bert Corwin, Interim President; called the regular meeting of the Airport Board to order at 9:00 A.M.

ELECTION – TEMPORARY PRESIDENT

The Airport Board was briefed on the absence of Craig Uhre, Airport Board President. He is away on personal business and it is necessary to appoint a temporary president in his absence.

It was moved by Jerry Brown and seconded by Jerry Mitchell to nominate and elect Bert Corwin for Temporary President until such time President Uhre and/or Vice President Shoener are able to resume duties. Motion carried

AGENDA REVIEW AND APPROVAL

It was moved by Jerry Mitchell and seconded Jerry Brown to approve the Agenda of the June 13, 2005, Regular Airport Board meeting as amended. Motion carried.

APPROVAL OF MINUTES

It was moved by Jerry Shoener and seconded by Jerry Mitchell to approve the Minutes of the May 9, 2005 as amended. Motion carried.

It was moved by Jerry Brown and seconded by Jerry Mitchell to approve the Minutes of the Special Meeting of May 19, 2005 as presented. Motion carried.

It was moved by Jerry Mitchell and seconded by Jerry Brown to approve the Minutes of the Special Meeting of May 31, 2005 as presented. Motion carried.

VISITOR ITEMS

Pete Jensen, TSA was present to introduce John Hursey, Interim Federal Security Director for Rapid City TSA. Mr. Hursey will remain in the position of Interim Director until such time the position is filled.

APPROVAL OF BILL LIST

It was moved by Jerry Brown and seconded by Jerry Mitchell to approve the Operations and Capital Improvements Bill List to as amended. Motion carried.

LEASE USFS NO. 57-82X9-5-95006 SUPPLEMENTAL LEASE AGREEMENT 3

It was moved by Jerry Mitchell and seconded by Jerry Brown to approve Lease USFS No. 57-82X9-5-95006 Supplemental Lease Agreement and Letter of Agreement as presented. Motion carried.

QWEST PROPOSAL – FIBER RELOCATE FOR TWA A SEPARATION PROJECT PHASES 2 & 4 – RATIFY ACCEPTANCE OF PROPOSAL

It was moved by Jerry Brown and seconded by Jerry Mitchell to ratify acceptance of Proposal from QWEST to relocate communication lines associated with Taxiway “A” Separation Project Phases 2 & 4 as presented. Motion carried.

5-YEAR CONSULTANT AGREEMENT WITH TSP, INC.

It was moved by Jerry Mitchell and seconded by Jerry Brown to approve the 5-Year Consultant Agreement with TSP, Inc. to perform professional services as outlined in the agreement as presented. Motion carried.

5-YEAR CONSULTANT AGREEMENT WITH KADRMAS, LEE & JACKSON, INC.

It was moved by Jerry Brown and seconded by Jerry Mitchell to approve the 5-Year Consultant Agreement with Kadrmas, Lee and Jackson, Inc. to perform professional services as outlined in the agreement as presented. Motion carried.

REQUEST FOR TRAVEL, AAAE GREAT LAKES CHAPTER ANNUAL CONFERENCE

It was moved by Jerry Mitchell and seconded by Jerry Brown to approve Request for Travel for Ken Simmons, Airport Operations Officer to attend the AAAE Great Lakes Chapter Annual Conference on August 3-8, 2005 in St. Charles, IL in the estimated amount of \$1,730.00 as presented. Motion carried.

SIDEWALK REHABILITATION/TERMINAL ENTRANCE – REQUEST FOR BIDS

It was moved by Jerry Brown and seconded by Jerry Mitchell to authorize Advertisement for Bids – Sidewalk Rehabilitation/Terminal Entrance for the Rapid City Regional Airport as presented. Motion carried.

REPLACE CHILLER & COOLING TOWER PROJECT – REQUEST FOR BIDS

It was moved by Jerry Brown and seconded by Jerry Mitchell to continue the Advertisement for Bids – Replace Chiller & Cooling Tower Project to the July 11, 2005 Board Meeting. Motion carried.

CONSULTANT SELECTION FOR AIRPORT MASTER PLAN

It was moved by Jerry Mitchell and seconded by Jerry Brown to authorize the Request for Qualifications for Airport Master Planning Services and the Development of an Airport Master Plan Update as presented. Motion carried.

RESOLUTION TO REQUEST PROMOTION OF EMPLOYEES

It was moved by Jerry Mitchell and seconded by Jerry Brown to approve Resolution No. 2005-5 - Resolution Requesting Promotions for Airport Staff as presented. Motion carried.

SCHEDULE SPECIAL BOARD MEETING

It was moved by Jerry Mitchell and seconded by Jerry Brown to schedule a Special Board Meeting for June 28, 2005 at 9:00 AM at the City School Administration Building as recommended. Motion carried.

ALLEGiant AIRLINES AGREEMENT – SCHEDULE HEARING

It was moved by Jerry Brown and seconded by Jerry Mitchell to approve the Resolution of Intent to Enter into Lease of Terminal Space with Allegiant Air, LLC pursuant to SDCL 9-12-5.2. The Hearing is scheduled for June 28, 2005 at 9:00 am. Motion carried.

SD ARMY NATIONAL GUARD AVIATION LEASE ADDENDUM

It was moved by Jerry Mitchell and seconded by Jerry Brown to approve the SD Army National Guard Aviation Lease Addendum (Lease boundary changes and other language changes) as presented by Airport staff. Motion carried.

EXECUTIVE SESSION

It was moved by Jerry Brown and seconded by Jerry Mitchell to go into Executive Session at 9:45 AM to discuss a contractual item. Motion carried.

It was moved by Jerry Mitchell and seconded by Jerry Brown to come out of Executive Session at 10:10 AM and to resume Regular Session. Motion carried.

TAXIWAY "A" SEPARATION PROJECT, PHASES 2 & 4, CONTRACT AWARD

It was moved by Jerry Brown and seconded by Jerry Mitchell to reject all bids opened on June 7, 2005 on the Taxiway "A" Separation Project and to allow the Executive Director to re-advertise for bids on the Taxiway/Runway Separation Paving Project pending negotiations with the Forest Service and National Guard for runway access changes. Motion carried.

PROJECT UPDATE

Ken Simmons, Airport Operations Officer briefed the Airport Board on the status of Airport projects.

Jason Green, City Attorney advised the Airport Board on the closing on Financing for Rental Car Lot later this month

CERTIFICATION INSPECTION BRIEFING

Dave Lepine, Director of Certification/Maintenance briefed the Airport Board on the recent annual comprehensive certification inspection. Ignacio Flores, Airports Certification Safety Inspector from the Chicago office was here from June 6-8, 2005. This is the sixth year in a row for our airport having no safety violations. Dave Lepine thanked all agencies involved for their help and cooperation.

ADJOURNMENT

It was moved by Jerry Mitchell and seconded by Jerry Brown to adjourn the Regular Meeting of June 13, 2005, at 10:20 am. Motion carried.

Respectfully Submitted,

Jerry Brown
Secretary

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