

**MINUTES
RAPID CITY REGIONAL AIRPORT BOARD
MONDAY, MAY 9, 2005, 9:00 AM
AIRPORT CONFERENCE ROOM**

MEMBERS PRESENT: Craig Uhre, President; Jerry Shoener, Vice-President; Jerry Brown, Secretary; Bert Corwin

MEMBERS ABSENT: Jerry Mitchell

OTHERS PRESENT: Mason Short, Airport Executive Director; Ken Simmons, Airport Operations Officer; Jason Green, City Attorney; Rod Senn, Kadmas, Lee & Jackson; Bob Morcom, TSP; Lt. Krause, ARFF; Jim Jackson & Darren Dubbelde, Avis; Ryan Junek, Thrifty; Jim Anderson, Hospitality Systems, Inc.; Pete Jensen, TSA Security; and Wanda Peacock, Administrative Assistant

Craig Uhre, President; called the regular meeting of the Airport Board to order at 9:00 A.M.

AGENDA REVIEW AND APPROVAL

It was moved by Jerry Brown and seconded Jerry Shoener to approve the Agenda of the May 9, 2005, Regular Airport Board meeting as presented. Motion carried.

APPROVAL OF MINUTES

It was moved by Jerry Shoener and seconded by Jerry Brown to approve the Minutes of the April 11, 2005 and the Minutes of the Special Meeting of April 25, 2005 as presented. Motion carried.

APPROVAL OF BILL LIST

It was moved by Jerry Brown and seconded by Jerry Shoener to approve the Operations and Capital Improvements Bill List to exclude the Dalsin and United Airlines purchase orders following Executive Session. Motion carried.

CERTIFICATE OF PARTICIPATION – CAR RENTAL LOT EXPANSION

Coleen Schmidt, Assistant Finance Officer was present and briefed the Board on a request from the Airport Executive Director for financing of the rental car lot expansion project for 10 years with a possible early repayment if revenues from the CFC increase. One quote was received and the financial agreement was explained.

It was moved by Bert Corwin and seconded by Jerry Brown to accept the Quote from Wells Fargo Public Finance Bankers contingent upon approval from the City Attorney and increase of twelve years. Motion carried.

It was moved by Bert Corwin and seconded by Jerry Brown to rescind the above motion with two year extension. Motion carried.

SKYCAP TERMINAL SERVICE CONTRACT – STANDARD PARKING

It was moved by Bert Corwin and seconded by Jerry Shoener to approve the Skycap Terminal Service Contract with Standard Parking contingent upon review by the City Attorney. Motion carried.

RFQ – MASTER PLAN CONSULTANT – AUTHORIZATION FOR ADVERTISEMENT

It was moved by Bert Corwin and seconded by Jerry Brown to continue the Request for Qualifications for Airport Master Planning Services and the Development of an Airport Master Plan Update to the June 13, 2005 Airport Board meeting. Motion carried.

DRAFT BUDGET APPROVAL

It was moved by Bert Corwin and seconded by Jerry Shoener to approve the Draft Budget 2006 with corrections as needed. Motion carried.

CHANGE ORDER NO. 2, AIP 3-46-0048-31-2004

It was moved by Jerry Brown and seconded by Jerry Shoener to approve Change Order No. 2, Loiseau Construction, Inc. in the increase amount of \$7,752.00 as presented. Motion carried.

REQUEST FOR TRAVEL (2) ARFF – ROCKY MOUNTAIN EMERGENCY SERVICES TRAINING CENTERS

It was moved by Bert Corwin and seconded by Jerry Shoener to approve the (2) Request for Travel Rocky Mountain Emergency Services -Training Centers on June 7-9, 2005 for 3 firefighters in the amount of \$2,872.00 and Rocky Mountain Emergency Services – Training Centers on September 13-15, 2005 for 2 firefighters in the amount of \$2,033.00 as presented. Motion carried.

LETTER OF AGREEMENT FOR CONSTRUCTION OF AIRPORT FACILITIES AND JOINT USE OF PREMISES

It was moved by Jerry Brown and seconded by Bert Corwin to approve the Letter of Agreement for Construction of Airport facilities and Joint Use of Premises contingent upon legal review. Motion carried.

ANNUAL AAAE CONFERENCE – COMMENTS FROM THE BOARD

Craig Uhre reported this is his first meeting serving as President of the Board and there will be a lot issues coming up on the proposed Airport Authority.

Airport Board members and staff reported on their attendance at the 77th Annual AAAE Conference & Exposition in Seattle, Washington on May 1-4, 2005. The meetings were well attended and beneficial.

PROJECT UPDATE

Ken Simmons, Airport Operations Officer briefed the Airport Board on the status of Airport projects.

EXECUTIVE SESSION

It was moved by Jerry Brown and seconded by Jerry Shoener to go into Executive Session at 10:15 am to discuss a contractual item. Motion carried.

It was moved by Jerry Shoener and seconded by Jerry Brown to come out of Executive Session at 10:57 a.m. and resume Regular Session. Motion carried.

UNITED AIRLINES

It was moved by Jerry Brown and seconded by Jerry Shoener to approve payment of \$46,666.67 to United Air Lines pending approval of United Air Service Agreement. Motion carried.

ALLEGIANT AIR

It was moved by Jerry Brown and seconded by Bert Corwin to prepare a Letter of Intent with Allegiant Air. Motion carried.

SPECIAL MEETINGS

A Special Airport Board meeting was scheduled for May 19, 2005 at 9:00 a.m. at CSAC in the Council Chambers.

ADJOURNMENT

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It was moved by Jerry Brown and seconded by Jerry Shoener to adjourn the Regular Meeting of May 9, 2005, at 11:04 am. Motion carried.

Respectfully Submitted,

**Jerry Brown
Secretary**

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