

**MINUTES
RAPID CITY REGIONAL AIRPORT BOARD
MONDAY, January 10, 2005, 9:00 AM
AIRPORT CONFERENCE ROOM**

MEMBERS PRESENT: Bert Corwin, President; Craig Uhre, Vice President; Jerry Shoener, Secretary; Jerry Mitchell, Jerry Brown

ABSENT: Tom Johnson, Airport Board Liaison

OTHERS PRESENT: Mason Short, Airport Executive Director; Ken Simmons, Airport Operations Officer; Jason Green, City Attorney; Rod Senn, Kadrmas, Lee & Jackson; Captain Randy Rearick, ARFF; Dick McConnell, Alliance of Architects & Engineers; Andy Kuipers, Avis; Ryan Junek, Thrifty; Dennis Petry, Budget; Milo Schindler, General Aviation; and Wanda Peacock, Administrative Assistant

Bert Corwin, President; called the regular meeting of the Airport Board to order at 9:00 A.M.

AGENDA REVIEW AND APPROVAL

It was moved by Mr. Brown and seconded by Mr. Mitchell to approve the Agenda of the January 10, 2005, Regular Airport Board meeting as amended. Motion carried.

APPROVAL OF MINUTES

It was moved by Mr. Shoener and seconded by Mr. Mitchell to approve the Minutes of the December 13, 2004 Regular Airport Board Meeting as presented. Motion carried.

It was moved by Mr. Mitchell and seconded by Mr. Shoener to approve the Special Minutes of December 20, 2004 as presented. Motion carried.

APPROVAL OF BILL LIST

It was moved by Mr. Mitchell and seconded by Mr. Shoener to approve the Operations and Capital Improvements Bill List as presented. Motion carried.

CHANGE ORDER NO. 1 – DAL SIN, INC.

Ken Simmons, Airport Operations Officer briefed the Airport Board on the status of the Terminal Roof Rehab Project. The project has been delayed due to weather and staff has been in negotiation with Dalsin seeking a legal remedy.

It was moved by Mr. Mitchell and seconded by Mr. Brown to approve Change Order No. 1 – Dalsin, Inc. in the increase amount of \$3,180.00 as presented. Motion carried.

RESOLUTION AUTHORIZING REALLOCATION OF FUNDS – CAR RENTAL COMMISSIONS

It was moved by Mr. Shoener and seconded by Mr. Uhre to authorize the Airport Executive Director to direct the reallocation of \$25,000 from the GL 0606-0011-3956 (Car Rental Commissions) to GS 0503-0091-3159 (New Markets Initiative) as presented by Resolution No. 2005-1. Motion carried.

RESOLUTION AUTHORIZING RE-APPROPRIATION OF FUNDS – CAR RENTAL COMMISSIONS

It was moved by Mr. Brown and seconded by Mr. Uhre to annually authorize the Airport Executive Director to direct the re-appropriation of ½% of gross revenues from car rental commissions up to a maximum of \$25,000 from the GL 0606-0011-3956 (Car Rental Commissions) to GL 0503-0091-3159 (New Markets Initiative). Motion carried.

AIRPORT PRIVATE HANGAR GROUND LEASE AGREEMENT – AMENDMENT NO. 1

Ken Simmons, Airport Operations Officer informed the Board that Ken Post has sold 50% interest in his hangar and ground lease at 4085 Hansen Hangar Lane to R. Scott Christianson.

It was moved by Mr. Shoener and seconded by Mr. Mitchell to approve the Airport Private Hangar Area Ground Lease Agreement Amendment No. 1 as presented by Airport staff. Motion carried.

CONSULTANT RFQ

It was moved by Mr. Uhre and seconded by Mr. Brown to authorize the Airport Executive Director to solicit a Request for Qualifications for Architectural and Engineering Services for FY 2005-2009 Airport Development Projects and to advertise such on January 22 and January 29, 2005 as presented. Motion carried.

INTENT TO LEASE – GROUND LEASE – BANNUM, INC.

This item was moved to Executive Session.

REQUEST FOR TRAVEL AAAE SPRING LEGISLATIVE ISSUES CONFERENCE – WASHINGTON, DC

It was moved by Mr. Shoener and seconded by Mr. Mitchell to approve the travel request for the Airport Executive Director to attend the AAAE Spring Legislative Issues Conference in Washington, DC on March 20-22, 2005 in the estimated amount of \$1,431.00. Motion carried.

DISCUSSION FROM THE PRESIDENT

Mr. Corwin advised the Airport Board members of the annual 2005 South Dakota Airports Conference in Huron, SD on March 9-10, 2005. Several members attended the same conference in Lead/Deadwood last year and it is a very beneficial conference.

PROJECT UPDATE

Ken Simmons, Airport Operations Officer briefed the Airport Board on the status of Airport projects. The roofing project is 85% complete. The public parking lot is open and received good press over the weekend. Light poles will be installed in the spring. A Master Plan Coordination meeting was held last week.

AIRPORT MARKETING – TDG COMMUNICATION

Mason Short, Airport Executive Director stated TDG Communication had a miscommunication about the time of today's meeting and thought it was 1:00 PM. He will meet with them at that time and report back to the Board during the February 14, 2005 meeting.

TOWER

Mr. Mitchell had a concern about an article in the SDPA News reference a 349' tower to be located 2.4NM northwest of the Airport. The tower was approved pending receipt of the FAA's Determination of No Hazard with FAA recommendation of appropriate marking and lighting by the Aeronautics Commission on September 28, 2004. Mr. Mitchell inquired if airport had been approached concerning this and Mason said we have not. Mason will look into the issue and report back to the Board.

EXECUTIVE SESSION

It was moved by Mr. Mitchell and seconded by Mr. Uhre to go into Executive Session at 9:40 am to discuss a contractual item. Motion carried.

It was moved by Mr. Brown and seconded by Mr. Mitchell to come out of Executive Session at 10:45 am and resume regular session. Motion carried.

INTENT TO LEASE – GROUND LEASE – BANNUM, INC.

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It was moved by Mr. Brown and seconded by Mr. Mitchell to direct staff to gather additional information on the ground lease request with Bannum, Inc. and report back their findings to the Airport Board during the January 17, 2005 teleconference meeting. Motion carried.

ADJOURNMENT

It was moved by Mr. Uhre and seconded by Mr. Shoener to adjourn the Regular Meeting of January 10, 2005, at 10:46 A.M. Motion carried.

Respectfully Submitted,

Jerry Shoener
Secretary

:wlp