

**MINUTES OF SPECIAL MEETING  
RAPID CITY REGIONAL AIRPORT BOARD  
Tuesday, December 20, 2004 - 1:00 PM  
Airport Conference Room**

**MEMBERS PRESENT:** Craig Uhre, Vice-President; Secretary; Jerry Mitchell, Jerry Brown; Jerry Shoener  
Bert Corwin, President (Arrived Late)

**OTHERS PRESENT:** Mason Short, Airport Executive Director; Ken Simmons, Airport Operations Officer; Jason Green City Attorney; Tom Griffith, Laurie McBride, TDG Communications, Inc.; and Wanda Peacock, Administrative Assistant

Craig Uhre, Vice-President; called the special meeting of the Airport Board to order at 1:05 P.M.

**AGENDA REVIEW**

It was moved by Mr. Brown and seconded by Mr. Mitchell to approve the Agenda of December 20, 2004 as amended. Motion carried.

**APPROVE YEAR-END BILL LIST**

It was moved by Mr. Brown and seconded by Mr. Shoener to approve the 2004 Year End Bill List as presented. Motion carried.

**STANDARD PARKING CONTRACT EXTENSION**

Mason Short, Airport Executive Director briefed the Airport Board on recent negotiations discussed and agreed on with Richard Wilson of Standard Parking.

It was moved by Mr. Shoener and seconded by Mr. Brown to approve the Standard Parking Contract as presented and recommended by the Airport Executive Director. Motion carried.

**HILLS MATERIALS – CHANGE ORDER**

It was moved by Mr. Mitchell and seconded by Mr. Shoener to approve Hills Materials – Change Order contingent upon execution of Standard Parking contract extension. Motion carried.

**AIRPORT SERVICES LEASE CONCESSION AGREEMENT**

The Airport Executive Director noted that Airport Services was now Airport Services, LLC.

It was moved by Mr. Shoener and seconded by Mr. Mitchell to approve the Airport Services Lease Agreement commencing on January 1, 2005 and expiring on December 31, 2009 as presented. Motion carried.

**2005 MARKETING/ADVERTISING PRESENTATION**

Tom Griffith, made a marketing/advertising presentation to the Airport Board.

**BOHAN CONTRACT CANCELLATION**

It was moved by Mr. Mitchell and seconded by Mr. Brown to approve the Bohan Contract Cancellation as presented by the Airport Executive Director. Motion carried.

**REQUESTS FOR TRAVEL – AIRPORT EXECUTIVE DIRECTOR**

Mason Short, Airport Executive Director briefed the Airport Board on three travel requests required during the month of January.

- January 19, 2005 – Travel to Chicago with Dennis Anderson, Larry Thompson and Susan Johnson to meet with the Director of United Vacations and on the return trip to stop in Minneapolis to meet with Sabre Airline Solutions.
- January 19 & 20 – 2005 South Dakota Governor's Conference on Tourism in Pierre, SD.

- January 23-25, 2005 - Tenth Annual National Air Service Conference in Salt Lake City, Utah.

It was moved by Mr. Mitchell and seconded by Mr. Brown to approve the above travel requests as submitted by the Airport Executive Director. Motion carried.

#### EXECUTIVE SESSION

It was moved by Mr. Corwin and seconded by Mr. Shoener to go into Executive Session at 1:37 p.m. to discuss a contractual matter. Motion carried.

It was moved by Mr. Brown and seconded by Mr. Shoener to come out of Executive Session at 2:38 p.m. and to resume regular session. Motion carried.

#### TDG COMMUNICATIONS, INC.

It was moved by Mr. Corwin and seconded by Mr. Shoener to direct the Airport Executive Director to prepare a budget/campaign with Tom Griffith of TDG Communications, Inc. for marketing and advertising at Rapid City Regional Airport. Motion carried.

#### ADJOURNMENT

It was moved by Mr. Mitchell and seconded by Mr. Corwin to adjourn the Special Meeting of December 20, 2004 at 3:00 p.m. Motion carried.

Respectfully Submitted,

Jerry Shoener  
Secretary

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