

**MINUTES
RAPID CITY REGIONAL AIRPORT BOARD
MONDAY, DECEMBER 13, 2004, 9:00 AM
AIRPORT CONFERENCE ROOM**

MEMBERS PRESENT: Craig Uhre, Vice President; Jerry Shoener, Secretary; Jerry Mitchell, Jerry Brown

ABSENT: Bert Corwin, President; Tom Johnson, Airport Board Liaison

OTHERS PRESENT: Mason Short, Airport Executive Director; Ken Simmons, Airport Operations Officer; Jason Green, City Attorney; Rod Senn, Kadrmas, Lee & Jackson; Pete Jensen, Rick Little, TSA; Terry Krause, ARFF; J.P. Duniphan, Airport Services; Dick McConnell, Alliance of Architects & Engineers; Larry McIntyre, Milo Schindler, General Aviation; Jim Anderson, HSI

Craig Uhre, Vice President; called the regular meeting of the Airport Board to order at 9:00 A.M.

AGENDA REVIEW AND APPROVAL

It was moved by Mr. Mitchell and seconded by Mr. Brown to approve the Agenda of the December 13, 2004, Regular Airport Board meeting as amended. Motion carried.

APPROVAL OF MINUTES

It was moved by Mr. Shoener and seconded by Mr. Mitchell to approve the Minutes of the November 8, 2004 Regular Airport Board Meeting as presented. Motion carried.

APPROVAL OF BILL LIST

It was moved by Mr. Mitchell and seconded by Mr. Brown to approve the Operations and Capital Improvements Bill List as presented. Motion carried.

HOSPITALITY SYSTEMS, INC. – RENEW CONCESSION AGREEMENT

It was moved by Mr. Brown and seconded by Mr. Shoener to approve the Annual Renewal of the Concession Agreement for Hospitality Systems, Inc. as presented. Motion carried.

STANDARD PARKING CONTRACT EXTENSION & HILLS MATERIAL – CHANGE ORDER #1, PARKING LOT

It was moved by Mr. Mitchell and seconded by Mr. Brown to continue items 5b, Standard Parking Contract Extension and 5c, Hills Material – Change Order #1 to the Executive Session. Motion carried.

PUBLIC HEARING – AIRPORT SERVICES

It was moved by Mr. Shoener and seconded by Mr. Brown to declare the Public Hearing – Airport Services Lease Agreement open. Motion carried.

No comments were received.

It was moved by Mr. Shoener and seconded by Mr. Brown to close the Public Hearing. Motion carried.

It was moved by Mr. Shoener and seconded by Mr. Brown to authorize the Airport Executive Director to enter lease negotiations with Airport Services. Motion carried.

SPECIAL BOARD MEETING – YEAR END BILLINGS (12/20/04)

It was moved by Mr. Mitchell and seconded by Mr. Brown to approve the Special Board Meeting – Year End Billings for Monday, December 20, 2004 at 1:00 p.m. in the Airport Conference Room. Motion carried.

GSA LEASE # LSD-13932

It was moved by Mr. Mitchell and seconded by Mr. Shoener to approve Supplemental Lease Agreement Number 1 to GSA Lease # LSD-13932 for the Transportation Security Administration as presented. Motion carried.

NOTICE OF AWARD - LOISEAU

It was moved by Mr. Mitchell and seconded by Mr. Brown to approve the Notice of Award – Loiseau Construction, Inc. for AIP 3-46-0048-031-2004 Phase 3 (Construct Earthwork for Parallel Taxiway A North and Miscellaneous Items in the amount of \$622,252.10 and to authorize the Airport Board President to execute the contract as presented. Motion carried.

AIP 3-46-0048-30, CHANGE ORDER NO. 4-FINAL, QUINN CONSTRUCTION

It was moved by Mr. Mitchell and seconded by Mr. Shoener to approve the Change Order No. 4-FINAL, AIP 3-46-0048-30 – Quinn Construction in the decrease amount of \$38,793.48 as recommended by Airport staff. Motion carried.

FINANCIAL UPDATE & INFO

Mason Short, Airport Executive Director briefed the Airport Board on the Financial Update.

PROJECT UPDATE

Ken Simmons, Airport Operations Officer briefed the Airport Board on the status of Airport projects.

INSURANCE ISSUE – JASON GREEN

Jason Green, City Attorney discussed the Rapid City Regional Airport Board - Cummings and Roll Insurance Policy.

It was moved by Mr. Mitchell and seconded by Mr. Brown to renew the existing insurance policy without changes with Cummings & Roll in the amount of \$71,232.00. Motion carried.

GENERAL AVIATION COMMITTEE UPDATE

Larry McIntyre, Private Pilot addressed the Airport Board with concerns on helicopter operations and questioned if all tenants have Board approval. He also questioned agreements with lessee/sublet being permitted – is this allowed?

EXECUTIVE SESSION

It was moved by Mr. Mitchell and seconded by Mr. Brown to go into Executive Session at 10:00 am to discuss a contractual item. Motion carried.

It was moved by Mr. Mitchell and seconded by Mr. Brown to come out of Executive Session at 10:57 am. Motion carried.

It was moved by Mr. Brown and seconded by Mr. Mitchell to continue the Standard Parking contract Extension and Hills Material Change Order to the Special meeting of December 20, 2004. Motion carried.

ADJOURNMENT

It was moved by Mr. Uhre and seconded by Mr. Brown to adjourn the Regular Meeting of December 13, 2004 at 11:05 A.M. Motion carried.

Respectfully Submitted,

Minutes, December 13, 2004, 3

Jerry Shoener
Secretary

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