

**MINUTES  
RAPID CITY REGIONAL AIRPORT BOARD  
MONDAY, SEPTEMBER 13, 2004, 9:00 AM  
AIRPORT CONFERENCE ROOM**

**MEMBERS PRESENT:** Bert Corwin, President; Craig Uhre, Vice President; Jerry Shoener, Secretary; Jerry Mitchell, Jerry Brown

**MEMBERS ABSENT:** Tom Johnson, Airport Board Liaison

**OTHERS PRESENT:** Mason Short, Airport Executive Director; Ken Simmons, Airport Operations Officer; Jason Green, City Attorney; Rod Senn, Kadmas, Lee & Jackson, Lt. Craig Chilson, ARFF; Andy Kuipers, Avis; Ryan Junke, Thrifty; Denise Keiper, SkyWest/United Express; Thom Gollan, Jet Stream Aviation; Jim Anderson, HSI; Bob Baker, Pete Jensen, TSA, Dick McConnell, Alliance of Architects & Engineers; and Wanda Peacock, Administrative Assistant

Bert Corwin, President; called the regular meeting of the Airport Board to order at 9:00 A.M.

**AGENDA REVIEW AND APPROVAL**

It was moved by Mr. Brown and seconded by Mr. Shoener to approve the Agenda of the August 9, 2004, Airport Board meeting as amended. Motion carried.

**APPROVAL OF MINUTES**

It was moved by Mr. Shoener and seconded by Mr. Brown to approve the Minutes of the August 9, 2004 Regular Airport Board Meeting as presented. Motion carried.

It was moved by Mr. Mitchell and seconded by Mr. Brown to approve the Minutes of the September 2, 2004 Special Airport Board Meeting as presented. Motion carried.

**APPROVAL OF BILL LIST**

It was moved by Mr. Uhre and seconded by Mr. Mitchell to approve the Operations and Capital Improvements Bill List as presented. Motion carried.

**SCULL CONSTRUCTION, CHANGE ORDER NO. 1**

It was moved by Mr. Shoener and seconded by Mr. Uhre to approve Change Order No. 1 to Scull Construction in the amount of \$8,975.95 – Purchase Order No. 527065 and to add to the Bill List. Motion carried.

**AIP 3-46-0048-31-2004, AMENDMENT NO. 2 TO AGREEMENT FOR PROFESSIONAL SERVICES – TAXIWAY A RELOCATION**

It was moved by Mr. Uhre and seconded by Mr. Mitchell to approve AIP 3-46-0048-31-2004, Amendment No. 2 to Agreement For Professional Services for Taxiway A Relocation fees for construction administration in an amount not to exceed \$183,364.23 as presented. Motion carried.

**AIP 3-46-0048-31-2004, AGREEMENT FOR PROFESSIONAL SERVICES, RUNWAY 14-32 TAXIWAY A SEPARATION – PHASE 2 & 4**

It was moved by Mr. Mitchell and seconded by Mr. Shoener to approve AIP 3-46-0048-31-2004, Agreement for Professional Services, Runway 14-32 Taxiway A Separation – Phase 2 & 4 in the amount of \$279,759.72 as presented. Motion carried.

AIP 3-46-0048-31-2004, AGREEMENT FOR PROFESSIONAL SERVICES, RUNWAY 14-32/TAXIWAY A SEPARATION – PHASE 3

It was moved by Mr. Mitchell and seconded by Mr. Shoener to approve AIP 3-46-0048-31-2004, Agreement for Professional Services, Runway 14-32/Taxiway A Separation – Phase 3 in the amount of \$82,653.16 as presented. Motion carried.

SCOPE OF SERVICES – GEOTECHNICAL SOILS EXPLORATION & REPORT FOR DESIGN PURPOSES

It was moved by Mr. Shoener and seconded by Mr. Brown to approve the Scope of Services – Geotechnical Soils Exploration & Report for Design Purposes to acknowledge receipt of the report as presented. Motion carried.

LEON BRODIE, SR. – LEASE AGREEMENT HEARING

It was moved by Mr. Uhre and seconded by Mr. Mitchell to open the public hearing for Leon Brodie, Sr. – Lease Agreement hearing. Motion carried.

No comments were received.

It was moved by Mr. Brown and seconded by Mr. Mitchell to close the Public Hearing. Motion carried.

LEON BRODIE, SR. – LEASE AMENDMENT

It was moved by Mr. Brown and seconded by Mr. Shoener to approve the Leon Brodie, Sr. Lease Amendment as presented. Motion carried.

NOTICE OF INTENT TO ENTER INTO LEASE AGREEMENT WITH ED KLUEBER

It was moved by Mr. Uhre and seconded by Mr. Mitchell to approve a Resolution of Intent to Enter Into Lease of Land Agreement with Ed Klueber and to publish the resolution as presented. Motion carried.

LEASE ADDENDUM – THE STATE OF SOUTH DAKOTA DEPARTMENT OF AGRICULTURE

It was moved by Mr. Mitchell and seconded by Mr. Uhre to approve Amendment No. 2 To Agreement Between Rapid City Regional Airport Board – City of Rapid City and the State of South Dakota Department of Agriculture (Old Terminal Building) as presented. Motion carried.

ROOF REHABILITATION

Bids were opened for the Roof Rehabilitation Project on September 8, 2004. One bid was received.

It was moved by Mr. Shoener and seconded by Mr. Brown to direct staff to proceed with negotiations with the contractor and report their findings to the Airport Board in ten days. Motion carried.

FINANCIAL UPDATE & INFO

Mason Short, Airport Executive Director briefed the Airport Board on the Financial Update. He also reported the airport has recently completed the wireless networking installation.

PROJECT UPDATE

Ken Simmons, Airport Operations Officer briefed the Airport Board on the status of Airport projects.

EXECUTIVE SESSION

It was moved by Mr. Uhre and seconded by Mr. Brown to go into Executive Session at 10:05 AM to discuss a contractual matter. Motion carried.

It was moved by Mr. Brown and seconded by Mr. Mitchell to come out of Executive Session at 10:19 AM and to resume regular session. Motion carried.

**WESTJET AIR CENTER & TUMBLING T AGREEMENT**

The Airport Board went into Executive Discussion to discuss the Westjet Air Center & Tumbling T Agreements.

It was moved by Mr. Shoener and seconded by Mr. Uhre to approve the two (2) agreements between Westjet Air Center & General Aviation and between Westjet Air Center and Tumbling T as presented to the Airport Board. Motion carried.

**EXECUTIVE SESSION**

It was moved by Mr. Uhre and seconded by Mr. Shoener to return to Executive Session at 10:20 AM to discuss a contractual matter. Motion carried.

It was moved by Mr. Brown and seconded by Mr. Uhre to come out of Executive Session at 11:17 AM. Motion carried.

**ADJOURNMENT**

It was moved by Mr. Mitchell and seconded by Mr. Uhre to adjourn the Regular Meeting of September 13, 2004 at 11:20 A.M. Motion carried.

Respectfully Submitted,

Jerry Shoener  
Secretary

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