

**MINUTES  
RAPID CITY REGIONAL AIRPORT BOARD  
MONDAY, AUGUST 9, 2004, 9:00 AM  
AIRPORT CONFERENCE ROOM**

**MEMBERS PRESENT:** Bert Corwin, President; Craig Uhre, Vice President; Secretary; Jerry Mitchell, Jerry Brown

**MEMBERS ABSENT:** Jerry Shoener

**OTHERS PRESENT:** Mason Short, Airport Executive Director; Ken Simmons, Airport Operations Officer; Jason Green, City Attorney; Tom Johnson, Airport Board Liaison; Rod Senn, Kadrmas, Lee & Jackson, Lt. Terry Krause, ARFF; Andy Kuipers, Avis; Don Rydstrom, Linda Nobel, West Jet Air Center; Thom and Mona Gollan; Jet Stream Aviation; J.P. Duniphan, Airport Services; Jim Anderson, HSI; Allen Belcher, Bob Baker, Pete Jensen, TSA, Marvin Hyde, Rick Belsaas, Milo Schindler, Marc Boddicker, Bob Hoover, General Aviation Committee; Scott Nash, Airway Facilities; and Wanda Peacock, Administrative Assistant

Bert Corwin, President; called the regular meeting of the Airport Board to order at 9:00 A.M.

**AGENDA REVIEW AND APPROVAL**

It was moved by Mr. Mitchell and seconded by Mr. Uhre to approve the Agenda of the August 9, 2004, Airport Board meeting as amended. Motion carried.

**APPROVAL OF MINUTES**

It was moved by Mr. Brown and seconded by Mr. Mitchell to approve the Minutes of the July 12, 2004 Regular Airport Board Meeting as amended. Motion carried.

**APPROVAL OF BILL LIST**

It was moved by Mr. Uhre and seconded by Mr. Mitchell to approve the Operations and Capital Improvements Bill List as presented. Motion carried.

**AGREEMENT BETWEEN WESTJET AIR CENTER, INC. AND TUMBLING T. LLC**

The Airport Board discussed the transfer of fuel operations from Jet Stream Aviation to Westjet Air Center. Members of the General Aviation Committee were present to voice their concerns. With one fuel operation on Airport they fear "things getting out of hand" and feel it is a problem with a monopoly with one fuel operation. Marvin Hyde asked where the Board would provide an operation for another Fixed Base Operator. It was established that the Airport Board would have to provide an equal and adequate location for another business.

Don Rydstrom, Westjet Air Center said he doesn't understand what he has done that is so wrong – he has checked other places for fuel services and he is not out of line with his fuel prices. He added that this airport cannot support two Fixed Base Operators any longer. It isn't easy to run this business anymore and the prices are as low as he can get them. He would just like to do his job.

Thom Gollan of Jet Stream Aviation expressed he felt the general aviation ramp would be better utilized with one fuel operation. He added it takes a bare minimum of people to run an FBO and that Westjet Air Center will become more competitive rather than less and feels only positive can come from this.

It was moved by Jerry Brown and seconded by Craig Uhre to continue discussion on the Westjet Agreement in Executive Session at the end of the Board Meeting and to proceed with the rest of the meeting. Motion carried.

**LETTER OF AGREEMENT BETWEEN RAPID CITY REGIONAL AIRPORT AND BOHAN**

It was moved by Mr. Mitchell and seconded by Mr. Brown to approve the Letter of Agreement Between Rapid City Regional Airport and Bohan to perform professional services under the direction of and for the benefit of the New Markets Initiative Committee effective to April 30, 2005. Motion carried.

**AIP 3-46-0048-30, CHANGE ORDER NO. 2 – QUINN CONSTRUCTION**

It was moved by Mr. Mitchell and seconded by Mr. Uhre to approve Change Order No. 2, AIP 3-46-0048-30 – Quinn construction in an increased amount of \$14,583.33 as presented. Motion carried.

**AIP 3-46-0048-30-2004 – APPLICATION FOR FEDERAL ASSISTANCE**

It was moved by Mr. Brown and seconded by Mr. Uhre to ratify the Application for Federal Assistance for AIP 3-46-0048-30-2004 to Reconstruct Runway 5/23 and Parallel Taxiway; Conduct Short Form Environmental Assessment for future Parallel Taxiway in the amount of \$1,900,000 as presented. Motion carried.

**AIP 3-46-0048-30 GRANT OFFER**

It was moved by Mr. Uhre and seconded by Mr. Brown to ratify the Rapid City Regional Airport AIP 3-46-0048—030 Federal Aviation Administration Grant Offer as presented to Reconstruct Runway 5/23 and Parallel Taxiway; Conduct Environment Assessment for Future Parallel Taxiway in the amounts of \$1,724,593 for airport development and \$80,407.00 for planning. Motion carried.

**BID AWARD – TAXIWAY A – 14/32 SEPARATION PROJECT**

It was moved by Mr. Brown and seconded by Mr. Mitchell to authorize the acceptance of the Airport Board President to make application to the Federal Aviation Administration for Federal Assistance and to accept an offer of grant funds pursuant to the application for Federal Assistance and to execute all necessary documents and to hold a Special Board Meeting following the Bid Opening on August 13, 2004 to award a construction contract. Motion carried.

**RESOLUTION OF INTENT TO ENTER INTO LEASE OF LAND – LEON BRODIE, SR.**

It was moved by Mr. Uhre and seconded by Mr. Brown to authorize a Resolution of Intent to Enter Into Lease of Land with Leon Brodie, Sr. at 4025 Burdine Hangar Lane located at Rapid City Regional Airport as presented. Motion carried.

**TERMINAL BUILDING ROOF REHABILITATION PROJECT – ADVERTISEMENT FOR BIDS**

It was moved by Mr. Brown and seconded by Mr. Mitchell to authorize Advertisement for Bids – Terminal Building Roof Rehabilitation Project at Rapid City Regional Airport at 1:30 P.M. on September 8, 2004 as presented. Motion carried.

**AGREEMENT – SABRE AIRLINE SOLUTIONS**

It was moved by Mr. Mitchell and seconded by Mr. Brown to approve the Agreement for Professional Services with Rapid city Regional Airport and Sabre Inc. effective July 20, 2004 as presented. Motion carried.

**FINANCIAL ASSISTANCE AGREEMENT FOR AIP 3-46-0048-30**

It was moved by Mr. Mitchell and seconded by Mr. Brown to approve the Financial Assistance Agreement for AIP 3-46-0048-30 to Reconstruct 5/23 and Parallel Taxiway; Conduct Short Form Environmental Assessment for Future Parallel Taxiway – the State agrees to share in the cost of 2% but not to exceed \$38,000.00. Motion carried.

**FINANCIAL UPDATE**

Mason Short, Airport Executive Director briefed the Airport Board on the Financial Update.

**PROJECT UPDATE**

Ken Simmons, Airport Operations Officer briefed the Airport Board on the status of Airport projects.

**EXECUTIVE SESSION**

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It was moved by Mr. Mitchell and seconded by Mr. Uhre to go into Executive Session at 10:15 AM to discuss a contractual matter. Motion carried.

It was moved by Mr. Mitchell and seconded by Mr. Uhre to come out of Executive Session at 11:58 AM and to resume regular session. Motion carried.

**AGREEMENT BETWEEN WESTJET AIR CENTER, INC. AND TUMBLING T. LLC**

It was moved by Mr. Uhre and seconded by Mr. Brown to continue approval of the agreement between Westjet Air Center and Tumbling T, LLC. Motion carried.

**ADJOURNMENT**

It was moved by Mr. Mitchell and seconded by Mr. Uhre to adjourn the Regular Meeting of August 9, 2004 at 12:00 P.M. Motion carried.

Respectfully Submitted,

Craig Uhre  
Vice-President

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